



Request for City Council Committee Action from the Information Technology Department

Date August 27, 2013
To: The Honorable Betsy Hodges, Chair, Ways and Means Committee
Subject: Execute Contract with MINPOINT, LLC

Recommendation: Authorize proper City officials to execute a contract with MINPOINT, LLC:
1) Provide hosting services and a license to its proprietary database for a term of two years and a not-to-exceed contract value of \$50,000
2) Customize liability terms and conditions

Prepared by Elise Ebhardt, Interagency Coordinator, 612-673-2026

Submitted by Otto Doll _____, 673-3633
Chief Information Officer

Approved by Paul Aasen _____
City Coordinator

Presenter in Committee Otto Doll

Policy Review Group X Not Applicable

Permanent Review Committee (PRC) X Not Applicable

Prior Related Directives:

Financial Impact: None. No additional appropriation is required.

<p>Financial Impact (Check those that apply)</p> <p><u> X </u> No financial impact (If checked, go directly to Background/Supporting Information)</p> <p><u> </u> Action requires an appropriation increase to the Capital Budget</p> <p><u> </u> Action requires an appropriation increase to the Operating Budget</p> <p><u> </u> Action provides increased revenue for appropriation increase</p> <p><u> X </u> Request provided to department's finance contact prior to the Committee Coordinator</p>

Background/Supporting Information

In conjunction with the Minneapolis Department of Civil Rights, IT is seeking approval to execute a contract with MINPOINT, LLC to grant a license to MINPOINT's proprietary database and host the database on MINPOINT's servers. The database includes modules and workforce analytic tools which assist companies, organizations, and municipalities to identify contractors, monitor contractor usage, monitor contractor billings and payment, streamline and monitor project management, and preference obligations. Use of the system began in November 2012, but protracted contract negotiations and transfer of ownership of the database from the original owner to MINPOINT, LLC led to delays in executing the contract. Should the City choose to discontinue its license to the database, there are no further obligations to MINPOINT, LLC. Any data uploaded into the database remains the property of the City.

Request for Approval

IT requests authorization for proper City officials to execute a contract with MINPOINT, LLC:

- 1) Provide hosting services and a license to its proprietary database for a term of two years and a not-to-exceed contract value of \$50,000
- 2) Customize liability terms and conditions to reflect that in no event shall damages exceed the amount of monies paid under this contract for the year immediately preceding the date of any claim

No additional appropriation is required. Funding for the contract is covered within the Minneapolis Department of Civil Rights' existing budget.