



Request for City Council Committee Action from the Department of the City Clerk

Date: August 6, 2013

To: Honorable Cam Gordon
Elections Committee

Subject: Lease of Election Voting Equipment

Recommendation: Authorize a lease agreement with Hennepin County for election voting equipment with the understanding that the County will provide on-going election programming and maintenance services and the City will be responsible for storing County-owned equipment with the cost of maintenance at a rate of \$187.20 per unit, for a total of \$26,957(144 units), beginning September 1, 2013.

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Financial Impact

Action is within the Business Plan.

Background/Supporting Information

Hennepin County and the City of Minneapolis are currently under an agreement numbered A-052260 (C-22760) for the lease of election equipment. This agreement will terminate and staff recommends that it be replaced with a new agreement numbered A-131251. This new agreement is identical in terms and quantity of 144 units per voting equipment, with reference of digital scan voting equipment (DS200) instead of the optical scan equipment (M100).

The scope of the agreement includes the following:

- Establishes the election equipment, 144 digital scan voting equipment (DS200) and 144 Assisted Voting Technology equipment (AutoMark) are in the possession of the City.
- Establishes that the equipment is owned by the County.
- Establishes handling of the equipment and indemnification.
- Defines the term of the agreement to be September 1, 2013 to August 31, 2014 and shall be automatically renewed for additional one year periods unless notification of termination by either party.
- Includes a liability disclaimer for the County.
- Establishes that the County has entered into a Maintenance Agreement with a third party vendor with the costs for the maintenance will be paid by the City at a per unit rate of \$187.20.

A copy of the lease agreement is attached for reference.

Attachments: Lease agreement with Hennepin County numbered A-131251 and Addendum A Past Warranty Maintenance and Support Services.