



**Request for City Council Committee Action  
From the Departments of Public Works and Procurement**

**Date:** July 23<sup>rd</sup>, 2013  
**To:** Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee  
**Referral to:** Honorable Betsy Hodges, Chair Ways and Means Committee

**Subject: Approval of Official Publication No. 7813 Bids for Electrical Construction for Vehicle Charging Station**

**Recommendation:**

Acceptance of the low responsive bid of Master Electric for an estimated expenditure of \$175,000.00 to furnish and deliver all labor, materials and incidentals necessary for the Electrical Construction for a Vehicle Charging Station, as follows:

**Lump Sum Bid per specifications: \$175,000.00**

The apparent low bidder made an error and withdrew their bid.

Terms are net-30 days F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this project, all in accordance with our specifications.

**This has been approved by the Civil Rights Department.**

**Prepared by:** Gary Warnberg Director, Purchasing

**Approved by:** Steven A. Kotke, P.E. Director, Public Works

**Financial Impact (Check those that apply)**

No financial impact - or - Action is within current department budget.  
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

**Background/Supporting Information:**

Tabulation of four (4) bids received on Official Publication No. 7813 Bids for Electrical Construction for Vehicle Charging Station

Attachments – Staff Recommendation  
Tabulation Sheet

cc: W. Prince  
R. Crossland

**Schlueter, David E.**

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**From:** Prince, William P.  
**Sent:** Wednesday, June 12, 2013 9:46 AM  
**To:** Schlueter, David E.  
**Subject:** FW: OP7813 bid  
**Attachments:** LetterofRecommendation-061113.pdf

Dave, please find attached the consultant recommendation for OP 7813. Apparently Elliott Contracting, the apparent low bidder, did not bid the proper conduit style from the bid notes and did not see the addendum 1 and would like to disqualify their bid. Based on that information, I recommend acceptance of the next bidder Master Electric in the amount of \$175,000. They have been confirmed to have bid the required conduit and acknowledged addendum 1.

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**From:** Todd E. Volkmeier [<mailto:todd.volkmeier@tkda.com>]  
**Sent:** Wednesday, June 12, 2013 9:36 AM  
**To:** Prince, William P.  
**Cc:** Brian E. Heidemann  
**Subject:** RE: OP7813 bid

Bill:

I have just talked to Elliot Contracting today 6/12/13, to discuss the bid form submitted, and to ask if the error on the bid form was a simple oversight in paperwork.

Elliot has asked for their bid be disqualified. They did not see the rigid conduit requirement on the drawings, and did not see the addendum #1. They cannot honor their bid of \$154,900 due to the additional cost of rigid conduit.

I have attached my recommendation to award the bid to the second lowest bidder – Master Electric.

**TKDA** Todd Volkmeier, PE LEED AP | Senior Electrical Engineer  
444 Cedar Street, Suite 1500, Saint Paul, MN 55101 | P: 651.292.4404 | C: 612.840.3484 | [www.tkda.com](http://www.tkda.com)

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**From:** Prince, William P. [<mailto:William.Prince@minneapolismn.gov>]  
**Sent:** Wednesday, June 12, 2013 9:19 AM  
**To:** Todd E. Volkmeier  
**Cc:** Schlueter, David E.  
**Subject:** OP7813 bid  
**Importance:** High

Todd, per my discussion with purchasing, not acknowledging an addenda could be regarded as a technicality if there was a simple error in the paperwork. If they did not see the addendum and it would impact their bid or their ability to honor the bid price submitted, then we may have to recommend the next bidder. Per our initial phone conversation, it sounded like that may be the case, but I believe a further conversation with the low bidder Elliott is warranted.

"BIDS FOR ELECTRICAL CONSTRUCTION FOR VEHICLE CHARGING STATION INSTALLATION" - P/W - Transportation

Official Publication 7813  
 Bids opened 10 AM, Local  
 Time, June 11<sup>th</sup>, 2013  
 Minneapolis MN

Base Bid

1. Premier  
 Electrical  
 Corporation

\$ 200,832.00

2.  
 Bloomington  
 Electric  
 Company

\$219,000.00

3. Elliott  
 Contracting  
 Corporation

\$154,900.00

4. Master  
 Electric

\$175,000.00

We, the undersigned, hereby certify that the above bids were publicly opened and read aloud:

*Cheryl Jackson*  
 FOR/THE: FINANCE OFFICER

*David E. Schuster*  
 ASST. DIRECTOR, PURCHASING