



**Request for City Council Committee Action
From the Health Department**

Date: July 10, 2013

To: PUBLIC SAFETY, CIVIL RIGHTS AND HEALTH COMMITTEE
Referral to: WAYS & MEANS/BUDGET COMMITTEE

Subject: AMEND CONTRACT WITH PAT NESKA AND ASSOCIATES FOR SCHOOL
BASED CLINIC BILLING, DATA MANAGEMENT, AND CONSULTING/
TRAINING SERVICES

Recommendation:

Council authorization for the proper City officials for amendment #2 to contract #27306 with Pat Neska and Associates to extend the termination date of August 31, 2013 to March 31, 2014, for a new contract period of September 1, 2009 through March 31, 2014, and add up to \$30,000 for a new total of \$580,000 from fund/dept 01600-8600152.

Previous Directives:

June 26, 2009 Council approval to issue the Request for Proposals; August 14, 2009 Council approval for a four year contract; October 19, 2012 Council approval to increase contract amount.

Prepared or Submitted by: Becky McIntosh, Director of Planning & Administration , x2884

Approved by:

Gretchen Musicant, Commissioner of Health

Permanent Review Committee (PRC): Approval Not Applicable _____

Policy Review Group (PRG) Approval _____ Date of Approval _____ Not Applicable

Presenters in Committee: Coral Garner, Director of Community and Public Health Initiatives

Financial Impact (Check those that apply)

No financial impact (If checked, go directly to Background/Supporting Information).

Background/Supporting Information Attached

The department is requesting to extend the four year contract with Pat Neska & Associates an additional seven months and add up to \$30,000 for use if needed. The extension is needed due to significant changes in the School Based Clinic (SBC) program that may alter how the services being provided by Pat Neska will continue after the end of the year (while it is anticipated that the bill processing and data collection and reporting for 2013 patient visits will be completed by January 2014, extensions up to two additional months will be used if needed). In August 2012 the SBC program went live with a new Electronic Health Record (EHR) system. The expectation is that the EHR will be able to provide support for billing services, which would change the nature of our needs for these services. The additional time will allow the SBC staff to evaluate billing needs and consider options that may be more efficient and less costly than the current services. Depending on the outcome of the evaluation, the SBC program may need to update and reissue an RFP to address the SBC billing needs effective January 1, 2014. On June 11, 2013 the Permanent Review Committee reviewed and approved the department's request for changes to the contract.