

## Potential Ballot Questions: Municipal Utilities

### TIMELINE FOR SUBMISSION OF A BALLOT QUESTION FOR SPECIAL ELECTION – 2013

June 27, 2013	Regular meeting of the Committee of the Whole/Intergovernmental Relations Subcommittee, for general discussion among all Council Members to gauge support for proceeding with a public hearing for resolution/ballot question on potential acquisition of utility. If so, the question would go to the full City Council for action at its regular meeting on June 28 (see below).
June 28, 2013	Regular meeting of the City Council.  The “governing body” must direct publication of notice for 30-days for public hearing on the potential acquisition of a utility [Minn. Stat. § 216B.46]. The Council would direct the City Clerk to publish the notice.  <b><u>NOTE: This timeframe would provide that the public hearing could be set on or after August 1, 2013, assuming early signature and early publication on Tuesday, July 2, 2013.</u></b>
August 15, 2013	Last regularly scheduled meeting of the Committee of the Whole/ Intergovernmental Relations Subcommittee to review and finalize a resolution/ballot question on potential acquisition of a utility. In addition to setting the ballot language, the City Council would need to direct the City Clerk to schedule and give notice of a special election for the purpose of submitting the question to the electorate. (The special election could be held in conjunction with the 2013 General Election on Nov. 5.). This would be referred for immediate consideration and action by the City Council at its next regular meeting (see below).
August 16, 2013	Last regularly scheduled meeting of the City Council for action on a proposed resolution/ballot question prior to the statutory deadline for ballot questions (see below). The City Council must approve ballot language for each question, in final form, prior to August 23rd.  <b><u>NOTE: Minn. Stat. § 216B.46 requires that the special election be held not less than 60 and not more than 120 days after the resolution adopted by the governing body.</u></b>
August 23, 2013	City Clerk must submit all ballot content—including any questions—to the County Auditor 74 days prior to the date of the General Election [Minn. Stat. § 205.16, subd. 4].
November 5, 2013	2013 Municipal General Election.  The question becomes effective if ratified by a sufficient vote of the electorate at the special election.