



Request for City Council Committee Action from the Department of Public Works

Date: May 14, 2013

To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Betsy Hodges, Chair Ways and Means/Budget Committee

Subject: **Contract Reinstatement and Amendment – Design Services for the Hiawatha Maintenance Facility and Site**

Recommendation:

- A. Authorize the proper City officers Reinstatement and Extend Contract No. C-24862 with RSP Architects.
- B. Authorize the proper City officers to execute Amendment No. 4 to Contract C-24862 with RSP Architects. The total amount for Amendment #4 is \$127,000. Therefore, the reinstated contract amount of \$1,275,000 would be increased for a revised contract amount of \$1,402,000. The contract amendment will be paid from the Property Services Internal Services Fund (07300-6300100) and reimbursed by the Storm Water Fund. No additional appropriation is required.

Previous Directives:

- December 2009 - Amendment #2 and #3 for Contract No. C-24862 for a revised contract amount of \$1,275,000
- August 2009 - Amendment #1 for Contract No. C-24862 for a revised contract amount of \$1,075,000
- June 2007 - Council authorization of contract with RSP Architects for \$975,000 (Contract No. C-24862) for design service for the Hiawatha Maintenance facility.

Department Information:

Prepared by: Greg Goeke, Director of Property Services

Approved by: _____

Steven A. Kotke, P.E., Director of Public Works

Kevin Carpenter, Chief Financial Officer

Paul Aasen, City Coordinator

Presenters in Committee: Paul Miller, Project Manager
Greg Goeke

Reviews

- Permanent Review Committee (PRC): Approval ____ Date _____
- Civil Rights Approval Approval ____ Date _____
- Policy Review Group (PRG): Approval ____ Date _____

Financial Impact

- No financial impact
- Action is within the Business Plan

Supporting Information

Throughout the phased design process for the Hiawatha Campus a variety of additional design services were requested by staff that required additional services that were not properly captured or paid for in previous contract amendments to date, nor prior to the expiration date of the design services contract. These services in part contributed to the project being certified under the Leadership Energy and Environmental Design (LEED) standards but also contribute to future contemplated modifications to the campus that will benefit Public Works in the future. The sum total of the additional services is \$127,000 and would be included (in full) in the request Contract Amendment #4.

CC: Gary Winter