



**Request for City Council Committee Action
From the Department of Finance and Property Services**

Date: May 13, 2013

To: Honorable Elizabeth Glidden, Regulatory, Energy, and Environment Committee

Referral: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Amendment No. 1 (Final) – Direct Digital Controls
Fire Station Building Automation System Installation**

Recommendation:

That the proper City Officers be authorized to execute Amendment No. 1 (Final) to Contract No. C-35937 with Direct Digital Controls. The total amount of Amendment No. 1 is \$6,380.00. Therefore, the current contract amount of \$229,000.00 would be increased for a revised contract amount of \$235,380. The original Project Budget (Fund 01300 Department 8201600 Project Number G3680EECF) is adequate for Amendment No. 1 (Final); therefore no additional appropriation is required.

Previous Directives:

- July 20, 2012: City Council and Mayor granted approval of bids for OP #7636 low responsive bid of Direct Digital Controls in the amount of \$229,000
- June 12, 2009 – Resolution 2009R-248, authorizing the proper City Officers to submit an application to the United States Department of Energy seeking EECBG funds to support Energy Efficiency and Conservation at Local Government Facilities.

Prepared by: Brian Millberg, Energy Manager 673-3024

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance and Property Services

Paul Aasen, City Coordinator

Presenters: Brian Millberg, Energy Manager, Finance and Property Services

Reviews

Permanent Review Committee (PRC): Approval NA Date _____

Civil Rights Approval Approval NA Date _____

Policy Review Group (PRG): Approval NA Date _____

Financial Impact

No financial impact

Community Impact

Neighborhood Notification:

City Goals: Eco-Focused, Jobs and Economic Vitality

Comprehensive Plan:

Zoning Code:

Background/Supporting Information

In July of 2012, the City Council and Mayor awarded the bid for the installation of a building automation system into 13 fire stations to provide computer control of the HVAC equipment in each of the stations to Direct Digital Controls for the amount of \$229,000. The installation process began in December of 2012 and was completed in March of 2013.

Amendment #1

Amendment #1 is for additional control points that were unforeseen at the time of awarding the contract. This is the final amendment to Direct Digital Controls, as the project is now completed.

Recommendation

Therefore, we are requesting that the current contract with Energy Concepts be amended and increased by a total of \$6,380 for a revised contract amount of \$235,380. The construction contingency provided as part of the original Project Budget (Fund 01300 Department 8201600 Project Number G3680EECF) is adequate for Amendment No. 1; therefore no additional appropriation is required.