



## Request for City Council Committee Action From the Department of Public Works

**Date:** February 12, 2013

**To:** Honorable Sandra Colvin Roy, Chair, Transportation & Public Works Committee

**Referral to:** Honorable Betsy Hodges, Chair Ways & Means/Budget Committee

**Subject:** **Closing Capital Project/Program Funds within Fund 04100, Fund 06400, Fund 01300, Fund 01600, Fund 07500, and Fund 07300**

### Recommendation:

- A. Request closure of the capital projects/programs as shown on schedule A. Request reallocation of the resources as shown resulting in \$2,982,964.30 of net debt bonds and \$4,863,852.94 of other revenue being available for other capital needs. Request authorization to adjust capital appropriations as shown on schedule A.
- B. Request the above resources be distributed to capital projects as shown on schedule B. As a result of the above actions all the bonds have been reallocated, with \$1,991,571.25 toward project deficits, \$458,143.79 for expanded project scope, and the remaining \$533,249.26 to be paid toward current debt service. Request authorization to adjust capital appropriations as shown on schedule B.
- C. Request closure of all capital projects/programs shown on schedule C. Request to allocate fund balance to capital projects/programs as shown. Request authorization to adjust the appropriations as shown on schedule C.
- D. For those projects shown on schedule B the City expresses its intent to reimburse from bond proceeds costs from this date forward up to 125% of the revised project appropriation per the City's adopted financial policy in this regard.

### Previous Directives:

- May 12, 2012: Direct Public Works and Finance staff to identify a revenue source for the Interchange Project to restore the fund balance in the 04100 Permanent Improvement Fund. (schedule B, line 5)
- November 02, 2012: Hennepin County Bike Walk Grant Solicitation- Public Works will return to the City Council to make recommendations about city matching funds. (schedule B, line 8)

**Prepared by:** Craig Troutman, Finance 673-3709  
Larry Poppler, Finance 673-2524  
Vicki Stone, Public Works 673-3964

### Approved by:

---

Steven A. Kotke, P. E., City Engineer, Director of Public Works

---

Kevin Carpenter, City Finance Officer

**Presenters:** Brette Hjelle, Public Works Administration 673-2365

**Reviews:** NA

**Financial Impact**

Appropriation and revenue adjustments, and bond reallocations are indicated on schedule A, B, and C and are within existing City Financial Policies

**Community Impact**

**Neighborhood Notification:** Nothing required at this time

**City Goals:** The City's infrastructure will be improved as well as enhancing our environment.

**Comprehensive Plan:** Consistent

**Zoning Code:** Not Applicable

**Background/Supporting Information:**

The Public Works Department, the IT Department, and the Finance Department have been working cooperatively on Capital Project closures, and as part of that process are recommending the closing out of a number of capital projects and programs.

The attached Schedules A and C represent projects and programs which have been completed, and should be closed. Projects and programs on schedule B are having additional resources allocated to them. The resulting appropriation adjustments are shown on schedule A, B and C.

CC: Jack Qvale, Board of Estimate and Taxation

Otto Doll, IT

Connie Griffith, Finance

Lynn Gustafson, Finance

William Schroeder, Finance

Doreen Bragstad-Otto, Finance

Mike Abeln, Finance

Craig Troutman, Finance

Larry Poppler, Finance

Pam Fischer, Finance

Heidi Hamilton, Public Works

Vicki Stone, Public Works

Don Elwood, Public Works

Mike Kennedy, Public Works

Jon Wertjes, Public Works

Lisa Cerney, Public Works