



**Fire Department**

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December 18, 2012

Gary Warnberg  
Cheryl Groettum  
Finance & Property Services – Procurement  
552 Towle Building

Re: Purchase of Turnout Gear

The Minneapolis Fire Department has determined that the only vendor who meets our needs and can accomplish the specifications is Innotex Inc. The two lowest bidders did not provide samples at the time of bid opening; therefore, the bidders were non-responsive towards the specifications. Innotex Inc. meets all the specifications and does so at a reasonable price.

There is also an unusual and compelling urgency due to the new hiring of firefighters in January 2013. Delaying the purchase process could jeopardize the Fire Department's ability to outfit these new firefighters.

The two low bidders were notified of the Fire Department's decision and have not objected.

Thank you.

Sincerely,

John Fruetel  
Fire Chief  
Minneapolis Fire Department

JF/CM/kj



