



Request for City Council Committee Action from the Office of the City Coordinator

Date: January 16, 2012

To: Council Member Don Samuels, Chair, Public Safety, Civil Rights & Health
Committee

Referral to: Council Member Betsy Hodges, Chair, Ways and Means Budget
Committee

Subject: Amend Masa Consulting Contract #32025 to reflect \$12,000 increase

Recommendation/Request Supporting Information:

The city has contracted with Jonathan Bundt of Masa Consulting for emergency preparedness consulting services including the planning and execution of exercises for city staff to respond to various types of emergencies. Additional funding is needed for a planned January functional exercise to test a Family Assistance Center and reunification process in partnership with the Minneapolis Public Schools. This exercise is a continuation of the Operation Backpack exercise that was conducted in August of 2010.

Previous Directives: None

Department Information

Prepared by: Diana L. Roman, Office of Emergency Management

Approved by:

A handwritten signature in black ink, appearing to read "Barret Lane".

Presenters in Committee: Barret Lane, Office of Emergency Management

Reviews

- Permanent Review Committee (PRC): Approval **Yes** Date **January 10, 2013**

Financial Impact

Contract agreement #32025 MASA Consulting will increase by an additional \$12,000 for a total contract amount of \$61,999 for disaster behavioral health emergency consulting services related to Operation Curtain Call.

No impact to General Fund, this is a 2010 MMRS Grant funded activity

- Action is within the Business Plan
- Request provided to the Finance Department

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

Planning for the exercise "Operation Curtain Call" commenced as a result of the After Action Reports of the 35W Bridge Collapse and the "Operation Back Pack" exercise and was scheduled to occur the summer of 2011. The budget was developed and the contract was signed based on that planning period. In May 2011, the North Side tornado response required the planning partners to practice a number of the capabilities which were going to be tested. As a result of the lessons learned, the group determined that we must postpone the exercise in order to fix the components the Tornado response elicited as problematic. The group also decided to add new components which previously had not been included. As a result the additional time and complexity of the exercise has resulted in needed budget changes to the agreement to meet the identified gaps.