



**Request for City Council Committee Action
From the Departments of Regulatory, Energy & Environment and Procurement**

Date: November 26th, 2012
To: Honorable Elizabeth Glidden, Chair Regulatory, Energy & Environment Committee
Referral to: Honorable Betsy Hodges, Chair Ways and Means Committee
Subject: **Approval of Official Publication No. 7707 Bids for Non-Emergency Board Ups**

Recommendation:

Acceptance of the single bid of Castrejon, Inc. in the amount of \$100,000.00 to furnish and deliver all labor and materials for non-emergency board ups and vacant and open buildings for Minneapolis Regulatory Services Department, as follows:

**Non-Emergency Board Ups
1 Year Contract Period Commencing in 2013**

a. Cost per Small Opening (4 x 4 feet or less) accessible from grade	\$60.00
b. Cost per Small Opening (4 x 4 feet or less) not accessible from grade	\$60.00
c. Cost per Large Opening (4 x 8 feet) accessible from grade	\$75.00
d. Cost per Large Opening (4 x 8 feet) not accessible from grade	\$75.00
e. Cancellation Charge	\$35.00
f. Make shift door-to include one (1) 4 x 8 sheet, hinges, hasp, lock & key	\$45.00
g. On occasion the contractor may be requested to board all accessible openings by cutting the plywood to be inserted in the opening using a 2 x 4 framing over the standard plywood	\$0.00

An opening required more than one (1) 4 x 8 foot sheet of plywood shall be paid at a rate determined by the number of full sheets (4 x 8 foot) or half sheets (4 x 4 foot) of plywood as bid above.

Not accessible from grade for boarding second floor openings would require special equipment to reach and board openings

Bidder offers to increase up to 100% at the sole option of the City of Minneapolis.

Bidder offers to extend for an additional 12 months at the sole option of the City of Minneapolis for the same prices as bid.

Bidder offers to extend for a second 12 month period at the sole option of the City of Minneapolis for the same prices as bid.

Terms are net-30 days

F.O.B.: Destination

Further recommend proper Officers be authorized and directed to execute a contract for this service, all in accordance with our specifications.

This has been approved by the Civil Rights Department.

Prepared by: Gary Warnberg

Director, Purchasing

Approved by: Jay Stroebel

Interim Director, Regulatory Services

Financial Impact (Check those that apply)

No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

Action requires an appropriation increase to the Capital Budget

Action requires an appropriation increase to the Operating Budget

Action provides increased revenue for appropriation increase

Action requires use of contingency or reserves

Other financial impact (Explain): Action is within Budget

Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of one (1) bid received on Official Publication No. 7707 Bids for Non-Emergency Board Ups

Attachments – Staff Recommendation
Tabulation Sheet

cc: H. Reimer
C. Gagnier
R. Crossland