



Request for City Council Committee Action from the Office of Emergency Management

Date: November 7, 2012

To: Council Member Don Samuels, Chair, Public Safety, Civil Rights
& Health Committee

Referral to Betsy Hodges, Chair, Ways and Means Budget Committee

Subject: Acceptance of Homeland Security and Emergency Management
Grants; 2012 Emergency Management Performance Grant.

Recommendation:

Request City Council approval to accept the 2012 Emergency Management Performance Grant Award in the amount of \$30,000 in Fund 01300 Department 8440100.

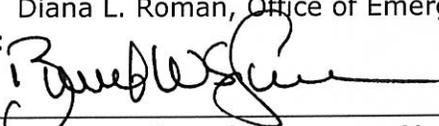
Increase appropriation for Office of Emergency Management in fund 01300 Department 8440100 by \$30,000.

Increase revenue estimate for Office of Emergency Management in fund 01300 Department 8440100 by \$30,000.

Department Information

Prepared by: Diana L. Roman, Office of Emergency Management

Approved by:


Barret Lane, Director, Office of Emergency Management

Presenters in Committee: Bill Anderson, Office of Emergency Management

Supporting Information:

The Department of Homeland Security distributes grants to states, territories, urban areas and transportation authorities under these programs to bolster national preparedness capabilities and protect critical infrastructure. These funds are used for planning, organization, equipment, exercise, and training activities.

The grant award is specific to projects and activities identified in the investment justifications for each specific grant and cannot be re-allocated to other activities without prior state approval. The grant performance period will be January 1, 2012 through December 31, 2012



Minnesota Department of Public Safety ("State") Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101	Grant Program: Emergency Management Performance Grant 2012 Grant Agreement No.: A-EMPG-2012- MPLSEMER-00093
Grantee: City of Minneapolis, Emergency Preparedness 350 South 5th Street, Room 330M, City Hall Minneapolis, Minnesota 55415	Grant Agreement Term: Effective Date: 1/1/2012 Expiration Date: 12/31/2012
Grantee's Authorized Representative: Diana Roman, Administrative Analyst I 25 37th Avenue NE Minneapolis, Minnesota 55421 Phone: (612) 673-2787 Email: diana.roman@minneapolismn.gov	Grant Agreement Amount: Original Agreement \$30,000.00 Matching Requirement \$30,000.00
State's Authorized Representative: Ann Kuzj, Grants Specialist Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St Paul, Minnesota 55101 Phone: 651-201-7422 Email: Ann.Kuzj@state.mn.us	Federal Funding: CFDA 97.042 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee's approved Emergency Management Performance Grant 2012 Application ("Application") which is incorporated by reference into this grant agreement and on file with the State at 445 Minnesota Street, Suite 223, St Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2012 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee's Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee's Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the



Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2012-MPLSEMER-00093 / PO # 3000014410

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

Emergency Management Performance Grant 2012

EXHIBIT A

Organization: Minneapolis Emergency Preparedness

A-EMPG-2012-MPLSEMER-00093

Budget Summary

EMPG: 2012 EMPG	Award	Match
Budget Category		
Planning		
Personnel Services - Emergency Management Director	\$30,000.00	\$30,000.00
Total	\$30,000.00	\$30,000.00
Total	\$30,000.00	\$30,000.00
Allocation	\$30,000.00	\$30,000.00
Balance	\$0.00	\$0.00