



**Request for City Council Committee Action
From the Finance Department**

Date: October 15, 2012
To: Ways and Means Committee
Referral to: None

Subject: 2012 – 3rd Quarter Gift Acceptance

Recommendation: Acceptance of gifts to the City of Minneapolis valued under \$15,000

Previous Directives: The City Council Resolution 2005R-485 allowing individual City departments to receive gifts with a value of \$15,000 or less

Prepared or Submitted by: Connie Griffith, Controller

Approved by: Kevin Carpenter, City Finance Officer _____

Paul Aasen, City Coordinator _____

Presenters in Committee: Connie Griffith, Controller

Financial Impact (Check those that apply)

- No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)
- Action requires an appropriation increase to the Capital Budget
- Action requires an appropriation increase to the Operating Budget
- Action provides increased revenue for appropriation increase
- Action requires use of contingency or reserves
- Other financial impact (Explain):
- Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information Attached:

On August 3, 2007, the City Council adopted to increase the Gift Acceptance value from \$1,000 to \$15,000 or less.

On August 19, 2005, the City Council adopted Resolution 2005R-485, to allow individual City departments to receive gifts with a value of \$1,000 or less with written notice to the Finance Officer or his/her designee. The action also required the Finance Department

to submit a quarterly gift report to the City Council's Ways and Means Committee for approval containing the following information on each donation:

1. Name of recipient department
2. Name of entity making gift
3. Description of gift (including value of gift, date received and special designations on gift; if any)
4. Funding strings for expense and revenue appropriation increases

The department may not use the gift until it has been approved by a two-thirds vote of the City Council. For any gifts with a value exceeding \$15,000, the recipient department shall submit a request to the Ways & Means/Budget Committee directly. This report serves as the vehicle for Council approval. The attached spreadsheet delineates the gifts received in the required format as of the date of this action.

2012 3rd Quarter Donations Under \$15,000

Name of Recipient Department	Name of Entity Making Donation	Description of Donation	Total	Fund	Dept	Acc
<i>Animal Care & Control (2nd Qtr)</i>	Various	No Restrictions	\$ 12,468.13			
<i>Animal Care & Control (3rd Qtr)</i>	Various	No Restrictions	\$ 5,642.70			
<i>Fire Dept (2nd Qtr)</i>	RMG-Alerus	Refer A Friend	\$ 100.00	001600	2800700	37
<i>Fire Dept (2nd Qtr)</i>	Anonymous	No Restrictions	\$ 10.00	001600	2800700	37
<i>Fire Dept (3rd Qtr)</i>	RMG-Alerus	Refer A Friend	\$ 200.00	001600	2800700	37
<i>Fire Dept (3rd Qtr)</i>	Gittleman Mgmt	National Night Out	\$ 580.00	001600	2800700	37
<i>Information Technology</i>	National Association of State Chief Information Officers	Travel Reimbursement	\$ 600.00	06400	8800110	37
TOTAL			\$ 19,600.83			