



**Request for City Council Committee Action
From the Department of Finance and Property Services**

Date: August 20, 2012

To: Honorable Elizabeth Glidden, Regulatory, Energy, and Environment Committee

Referral: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: **Amendment No. 1 (Final) – West Central Telephone
Haaf Parking Ramp 40kW PV Installation**

Recommendation:

That the proper City officers be authorized to execute Contract Amendment No. 1 with West Central Telephone (Contract No. C-35272) for an amount of \$15,038.00. The current contract amount of \$182,652.00 would be increased for a revised contract amount of \$197,690.00. The original Project Budget (Fund 01300 Department 8201600 Project Number G3680EICCUR) is adequate for Change Order No. 1; therefore no additional appropriation is required.

Previous Directives:

- August 5, 2011: City Council and Mayor granted approval of bids for OP #7553, low responsive bid of West Central Telephone. in the amount of \$182,652.00
- August 6, 2010: Agreement to accept the \$1.35 million grant from the Minnesota Office of Energy Security for solar installations.

Prepared by: Brian Millberg, Energy Manager 673-3024

Approved by:

Kevin Carpenter, Chief Financial Officer, Finance and Property Services

Paul Aasen, City Coordinator

Presenters: Brian Millberg, Energy Manager, Finance and Property Services

Reviews

Permanent Review Committee (PRC): Approval NA Date _____

Civil Rights Approval Approval YES Date 1-4-2012

Policy Review Group (PRG): Approval NA Date _____

Financial Impact

No financial impact

Community Impact

Neighborhood Notification:
City Goals: Eco-Focused
Comprehensive Plan:
Zoning Code:

Background/Supporting Information

In August of 2011, the City Council and Mayor awarded the bid for the installation of a solar photovoltaic system at the Haaf Parking Ramp to West Central Telephone for the amount of \$182,652.00. The Construction project began in January of 2011 and was completed in June of 2012.

Contract Amendment #1

Contract Amendment #1 consists of a change that was required by Xcel Energy. The Haaf Parking Ramp is located in Xcel Energy's "downtown network grid". After the bid for this project was accepted, Xcel Energy changed the engineering requirements on installing PV systems on their "network grid". This change required that a much more expensive utility relay be installed. All expenses of this project, including this Amendment, are being paid for by a grant from the Minnesota Department of Commerce. No City of Minneapolis funds were spent on this project. This will also be the final change order to West Central Telephone, as the project is now completed.

Staff recommends that the current contract with West Central Telephone be increased by a total of \$15,038.00 for a revised contract amount of \$197,690.00. The construction contingency provided as part of the original Project Budget (Fund 01300 Department 8201600 Project Number G3680EICCUR) is adequate for Contract Amendment No. 1; therefore no additional appropriation is required.