



**Request for City Council Committee Action
From the Department of Finance and Property Services**

Date: August 6, 2012

To: Honorable Betsy Hodges, Chair Ways & Means Committee

Subject: Bicycle Parking and Access Guidelines for City Worksites

Recommendation:

- a) Receive and file the revised bicycle parking and access guidelines, and
- b) Establish the Property Services division as the responsible party for installation and maintenance of bicycle storage systems at City worksites, and
- c) Authorize that any operating costs associated with the maintenance and upkeep of the bicycle storage systems be included in the cost allocation/recovery for maintaining the building and/or site, and
- d) Authorize the Director of Property Services to develop bicycle access and internal storage policies as appropriate for city-owned and operated buildings.

Previous Directives:

- December 9, 2011 – Council adopted Bicycle Master Plan Implementation Plan, which includes a recommendation to develop Bicycle Parking and Access Guidelines for City Worksites

Prepared by: Greg Goeke, Director of Property Services, 612-673-2706

Approved by:

Kevin Carpenter, Chief Financial Officer, Dept. of Finance and Property Services

Paul Aasen, City Coordinator

Presenters: Greg Goeke, David Peterson

Reviews	Facilities, Space and Asset Management Approval	X	Date 6/06/2012
	Permanent Review Committee (PRC):	Approval _NA	Date _____
	Civil Rights Approval	Approval _NA	Date _____
	Policy Review Group (PRG):	Approval _NA	Date _____

Financial Impact

Other financial impact: Small increase in annual operating costs to maintain City sites and/or buildings.

Community Impact

Neighborhood Notification: NA

City Goals: Livable Communities, Healthy Lives

- Active lifestyles: walkable, bikeable, swimmable

Eco-Focused

- Clean, renewable energy sources successfully integrated
- Use less energy, produce less waste

Comprehensive Plan: NA

Zoning Code: NA

Boards and Commissions:

The proposed guidelines have been vetted by the Bicycle Advisory Committee, Citizens Environmental Advisory Committee, and Public Health Advisory Committee

Background/Supporting Information

In December of 2011 the City adopted the Bicycle Master Plan Implementation Plan, which includes a recommendation to develop Bicycle Parking and Access Guidelines for City worksites. As part of the guidelines the Minneapolis Bicycle Advisory Committee recommended that the City of Minneapolis adopt a bicycle parking policy. A staff group including Property Services, Human Resources, Public Works – Traffic (Bicycle and Pedestrian Section), Sustainability and Health and Family Support developed the proposed guidelines, which are based on the Association of Pedestrian and Bicycle Professionals guidelines for cities with higher than average bicycle mode shares. This work was sponsored in part by the State Health Improvement Program, which funded MDHFS to make systems and environment changes to promote active transportation at major employers, including the City of Minneapolis.

The Bicycle Master Plan Implementation Plan referred this issue to the City's Facilities, Space and Asset Management (FSAM) committee. The FSAM committee is co-chaired by the City Coordinator and the City Engineer. The FSAM Committee, as a result of a discussion at its June 6, 2012 meeting, recommends that the Property Services Division be established as the responsible party for installation and maintenance of bicycle storage systems at City worksites. Any operating costs associated with the maintenance and upkeep of the bicycle storage systems would be included in the cost allocation/recovery for maintaining the building and/or site and the Director of Property Services be authorized to develop bicycle access and internal storage policies as appropriate for city-owned and operated buildings.

Attachments: Revised Bicycle Parking and Access Guidelines for City Worksites

Cc: Robin Garwood
Brendon Slotterback