



Request for City Council Committee Action From the Department of Public Works

Date: July 24, 2012

To: Honorable Sandra Colvin Roy, Chair, Transportation & Public Works Committee

Subject: **Appointments to the Nicollet Avenue Special Service District Advisory Board**

Recommendation:

Approve appointments to Nicollet Avenue Special Service District Advisory Board.

Previous Directives:

None

Prepared by: Andrew Carlson, Project Mgr. - SSD, Transportation Maintenance and Repair
Michael D. Kennedy, P.E., Director of Transportation Maintenance and Repair

Approved by:

Steven A. Kotke, P.E., City Engineer, Director of Public Works

Presenters: Michael D. Kennedy, P.E., Director of Transportation Maintenance and Repair

Review

Permanent Review Committee (PRC):	Approval	NA	Date
Civil Rights Affirmative Action Plan	Approval	NA	Date
Policy Review Group (PRG):	Approval	NA	Date

Financial Impact

No Financial Impact.

Community Impact

Neighborhood Notification: Not Applicable

City Goals: Not Applicable

Comprehensive Plan: Not Applicable

Zoning Code: Not Applicable

Background/Supporting Information

The City uses the open appointment process to select advisory board members for Boards and Commissions. The purpose of this advisory board is to advise the Council on construction, maintenance, and operation of improvements and the furnishing of special services to Nicollet Avenue Special Service District. The advisory board makes recommendations on requests and complaints of owners, occupants, and users of property within the district and members of the public.

There are 3 individuals or companies who are willing to serve on this board. They all meet the requirements for board membership, which includes being a resident or property owner within the district. The Nicollet Avenue Special Service District is located in Wards 6 & 7. Council Members Robert Lilligren and Lisa Goodman have approved the recommendations submitted by Public Works. Staff will work with the City Council and current SSD board members to identify qualifying candidates for any remaining vacancies by the fall of 2012.

Community Member Appointment

Staff recommends the appointments of the following names or companies to the Nicollet Avenue Special Service District Advisory Board.

Appointee Name and Category if any	Appointed by Mayor or Council	Ward Home Work	Term Number of years	Term Beginning/ Ending	Name, Expiration Date Complete <u>only</u> if replacing or fulfilling the term of another member.
Brown-Minn, Lucy	Council	6 & 7	2	07/01/2012 / 07/01/2014	Filling Vacant position
Re-Appointments Name and Category if any	Appointed by Mayor or Council	Ward Home Work	Term Number of years	Term Beginning/ Ending	
Christ, Joanne	Council	6 & 7	2	07/01/2012 / 07/01/2014	
Wong, Tammy	Council	6 & 7	2	07/01/2012 / 07/01/2014	

CC: Council Member Robert Lilligren, Ward 6
 Council Member Lisa Goodman, Ward 7