



Request for City Council Committee Action from the Convention Center

Date: June 19, 2012

To: Betsy Hodges, Chair, Ways and Means Budget Committee

Subject: Contract Increase and Extension, Progressive Associates

Recommendation: That the appropriate City Officials be authorized to amend City Contract C-35300 to extend the term through August 31, 2012 and increase the contract total by \$30,000 to a total of \$78,500.

Previous Directives: N/A

Department Information

Prepared by: Chris Larson, Director of Facility Services

Approved by: Jeff Johnson, Executive Director

Presenters in Committee: Chris Larson

Reviews

- Permanent Review Committee (PRC): Approval XX Date June 7, 2012
** Letter of Conformance attached

Financial Impact *(delete all lines not applicable to your request)*

- No financial impact. Action is within existing Convention Center Operating budget

Community Impact

N/A

Supporting Information

The Convention Center has worked successfully with Progressive Associates on a number of sustainability initiatives to date and would like to transition smoothly to the successful vendors from the Consultant Pool. Results of that Pool and recommendations for those vendors will be in front of the Ways and Means Committee for the July 16, 2012 session; anticipating an August completion of Master Agreements for those services.

Progressive Associates will comply with Civil Rights Affirmative Action requirements for contracts over \$50,000.