

APPENDIX A

| Fund | Department # | Dept/Div | Appropriation |
|--------------|--------------|--|--------------------|
| 00100 | | | |
| | 1400000 | City Attorney | \$540,571 |
| | 2400000 | Council | \$124,485 |
| | 2400000 | City Clerk | \$440,000 |
| | 2800000 | Fire | \$319,003 |
| | 3750000 | Mayor's Office | \$12,000 |
| | 4000000 | Police | \$485,000 |
| | 8150000 | Human Resources | \$26,682 |
| | 8200000 | Finance & Prop Serv | \$240,000 |
| | 8350000 | Regulatory Services | \$1,723,121 |
| | 8400000 | Coordinator | \$141,000 |
| | 8320000 | 311 | \$151,000 |
| | 8430000 | Internal Audit | \$19,275 |
| | 8440000 | Emergency Mgmt | \$350,000 |
| | 6000100 | Public Works | \$125,000 |
| | 1270100 | MERF Debt (Maximum) | \$850,000 |
| | | Total General Fund | \$5,547,137 |
| 06400 | 8150000 | Human Resources | \$71,699 |
| | 8800000 | IT | \$188,198 |
| | | Total Information Technology Fund | \$259,897 |
| 06200 | 8200100 | Finance & Prop Serv | \$18,436 |
| | | Total Property Services Fund | \$18,436 |
| 06900 | 8150000 | Human Resources | \$244,086 |
| | 1400000 | City Attorney | \$354,729 |
| | | Total Self Insurance Fund | \$598,815 |

REAPPROPRIATION OF 2011 FUNDS TO 2012: GENERAL FUND

| Calculation of Excess 2011 Expenditure Authority: | | General Fund Expenditure Budget - Revised | | 374,712,918 |
|---|---|--|-----------------|----------------------|
| | | General Fund Actual Expenditures/Transfers Out | | (368,898,655) |
| Net 2011 Expenditure Authority Available for Reappropriation | | | | 5,814,263 |
| Dept/Div | Description/Reason for Reappropriation | Amount Requested | Subtotal | |
| Reappropriations Directed by Council in Budget Markup: | | | | |
| City Attorney | ▪Transfer to City Attorney's Office for Restorative Justice Program | 20,000 | | |
| | ▪Transfer to City Attorney's Office to retain Domestic Assault Prosecution Partnership in 2012. | 317,000 | | |
| | Subtotal - City Attorney | | (337,000) | |
| Council | Rollover of Council Ward Budget Balances | 124,485 | (124,485) | |
| Police | Retain Community Crime Prevention Specialists | 485,000 | (485,000) | |
| Coordinator | Contribution to St. Anthony Falls Heritage Board | 31,000 | | |
| | Contribution to Mississippi Riverfront Partnership | 50,000 | | |
| | Subtotal - Coordinator | | (81,000) | |
| Actions already taken: | | | | |
| Police | Hire back Community Officers | 400,000 | | |
| Fire | 4.0 FTE rehired per Resolution 2011R-465-467 | 319,003 | | |
| Other | TRA Payment in March | 733,924 | | |
| | Subtotal - Already Reappropriated | | (1,452,927) | |
| TOTAL REAPPROPRIATIONS DIRECTED BY COUNCIL | | | | (2,480,412) |
| Available Balance | | | | 3,333,851 |
| | | | | |

| Dept/Div | Description/Reason for Reappropriation | Amount Requested | Subtotal | Total |
|---|---|-----------------------------|------------------|--------------------|
| NET 2011 BALANCE AVAILABLE FOR ROLLOVER | | | | 3,333,851 |
| Requests That Meet the Rollover Criteria: | | | | |
| <ul style="list-style-type: none"> ▪ Obligation existed in 2011; ▪ One-time expenditure; ▪ Department has 2011 appropriation balance available for encumbered item; ▪ Positive and stable financial position exists in the fund; ▪ Revenue received in excess of budget during year. | | | | |
| City Attorney | Criminal Division: X-Aware Replacement Migration | 163,571 | (163,571) | |
| City Clerk | <ul style="list-style-type: none"> ▪ Professional services and other costs to support redistricting project ▪ Acquire and implement replacement CRM for policymakers | 150,000 150,000 | | |
| | Subtotal - City Clerk | | (300,000) | |
| Human Resources | Kenexa contract; employee survey reapprop HRIS rollover per Council Res 09R-271 | 17,818 2,264 | | |
| | Subtotal - Human Resources | | (20,082) | |
| Finance & Prop Serv | Cognos Upgrade Oracle DBMS Upgrade Upgrade utility billing and customer info system, enQuesta | 25,000 50,000 115,000 | | |
| | Subtotal - Finance & Prop Serv | | (190,000) | |
| 311 | IT Projects - Open 311 | 26,000 | (26,000) | |
| Regulatory Services | Land Management IT Project | 723,121 | (723,121) | |
| Internal Audit | <ul style="list-style-type: none"> ▪ KPMG - UNISYS Contract C-35038 ▪ Protiviti - External Network Penetration Contract C-35023 and Database Access Contract C-35013. ▪ IT - AutoAudit Upgrade | 9,816 5,051 4,408 | | |
| | Subtotal - Internal Audit | | (19,275) | |
| TOTAL REQUESTS THAT MEET CRITERIA FOR ROLLOVER | | | | (1,442,049) |
| Available Balance | | | | 1,891,802 |

| Dept/Div | Description/Reason for Reappropriation | Amount Requested | Subtotal | Total |
|---|--|----------------------------|--|------------------|
| NET BALANCE OF 2011 EXPENDITURE APPROPRIATION | | | | 1,891,802 |
| Request Per Financial Policy on Use of 2011 Revenues Received in Excess of Budget: | | | | |
| Regulatory Services | ADD: Maximum allowable excess revenues earned by department USE: Fund Land Management IT Project | 1,000,000 1,000,000 | 1,000,000 (1,000,000) | |
| Appropriation Requests Recommended by Finance: | | | | |
| City Clerk | <ul style="list-style-type: none"> ▪Specialized records management software for records inventory and editing tools ▪Shredding equipment acquisition ▪Costs associated with interdepartmental personnel agreement <p style="text-align: center;">Subtotal - City Clerk</p> | 40,000 25,000 75,000 | (140,000) | |
| Human Resources | Contracted services for retirements | 6,600 | (6,600) | |
| Finance & Prop Serv | Cost of job required professional development and certifications | 50,000 | (50,000) | |
| 311/Coordinator | Reinstate amount cut on a one-time basis. | 125,000 | (125,000) | |
| Emergency Mgmt | Siren Upgrade; subsidize grant funded project. | 350,000 | (350,000) | |
| City Attorney/HR | Develop electronic-based ethics education refresher training for all city personnel. | 40,000 | (40,000) | |
| Mayor's Office | Mayor's contingency | 12,000 | (12,000) | |
| Coordinator | 2012 enterprise partnerships | 60,000 | (60,000) | |
| Public Works | City share of Sabo Bridge Study | 125,000 | (125,000) | |
| TOTAL OTHER RECOMMENDED APPROPRIATION REQUESTS | | | | (908,600) |
| NET BALANCE OF 2011 EXPENDITURE APPROPRIATION | | | | 983,202 |
| Finance Recommendation to Hold for Property Tax Stabilization and/or MERF Debt | | 983,202 | (983,202) | (983,202) |
| FINAL AVAILABLE 2011 EXPENDITURE APPROPRIATION | | | | 0 |
| | | | | |

| Unfunded Requests: | | |
|---|--|--------------------------|
| City Clerk | Use of left over contingency funding for special elections | \$ 161,252 |
| | Legislative Information Management System study | 150,000 |
| Public Works | Various IT projects | 102,443 |
| | Nicollet Mall Planning Study | 500,000 |
| Coordinator | 2012 All Employee Event | 30,000 |
| Internal Audit | Consulting charges related to 2012 projects | 17,337 |
| | Total | <u>\$ 961,032</u> |
| Foregone Opportunities for Enterprise Financial Management | | |
| <ul style="list-style-type: none"> ▪ Restore portion of infrastructure acceleration program ▪ Parking Fund sustainability ▪ Pay down debt ▪ Pay down interdepartmental loans for IT system development (COMPASS, HRIS/T&L, etc.) ▪ Internal Service Fund - Self Insurance - Accelerate work out plan payments ▪ Innovation fund | | |

REAPPROPRIATION OF 2011 FUNDS TO 2012: OTHER FUNDS

| Dept/Div | Fund | Dept # | Description/Reason for Reappropriation | Amount Requested | |
|-------------------|-------|--------|---|------------------|--|
| IT | 08800 | | Implement indoor wireless capability in City Hall | 188,198 | |
| HR | 06900 | | HRIS Rollover per Council Resolution 09R-271 | 137,491 | Related to request in GF and 06400 Fund. |
| | 06900 | | Rollover of leftover FSA funds to use for benefit program administration. | 106,595 | |
| | 06400 | | HRIS Rollover per Council Resolution 09R-271 | 71,699 | Related to request in GF and 06900 Fund. |
| 311 | 01600 | | Grant money for two IT Projects | 85,000 | Related to GF request. |
| City Attorney | 06900 | | Enterprise negotiation Skills Project | 50,000 | Related to request in GF. |
| | | | X-Aware Replacement Migration | 86,429 | |
| | | | Practice manager Next Generation Upgrade | 218,300 | |
| Property Services | 06200 | | Purchase of equipment: General Trailer Jetter | 18,436 | |