



# Request for City Council Committee Action from the Department of Finance and Property Services

**Date:** April 6, 2012

**To:** Council Member Betsy Hodges, Chair, Ways and Means Budget Committee

**Referral to:** None

**Subject:** 4<sup>th</sup> Quarter 2011 Financial Status Report and Rollover/  
Reappropriation of 2011 Appropriation

**Recommendation:**

1. Acceptance of the 4<sup>th</sup> Quarter 2011 Financial Status Report.
2. Amendment of the 2012 appropriation resolution to increase the Budgets in the funds as directed in Appendix A.

**Previous Directives:** None

**Department Information**

Prepared by: Connie L. Griffith, Controller  
 Approved by: Kevin Carpenter, Chief Financial Officer \_\_\_\_\_  
                   Jayne Khalifa, Interim City Coordinator \_\_\_\_\_  
 Presenters in Committee: Connie Griffith, Controller  
                                   Kevin Carpenter, Chief Financial Officer  
                                   LaTonia Greene, Interim Budget Director

**Reviews N/A**

- Permanent Review Committee (PRC): Approval \_\_\_ Date \_\_\_\_\_
- Civil Rights Approval Approval \_\_\_ Date \_\_\_\_\_
- Policy Review Group (PRG): Approval \_\_\_ Date \_\_\_\_\_

**Financial Impact** (*delete all lines not applicable to your request*)

- No financial impact
- Action requires an appropriation increase to the Operating Budget  
   Dept. Name: see attached  
   Fund Name: \_\_\_\_\_  
   Project Name & Number (if capital budget): \_\_\_\_\_ - \_\_\_\_\_  
   Amount: \$ \_\_\_\_\_
- Action provides increased revenue for appropriation increase  
   Dept Name: \_\_\_\_\_  
   Fund Name: \_\_\_\_\_  
   Project Name & Number (if capital budget): \_\_\_\_\_ - \_\_\_\_\_  
   Amount: \$ \_\_\_\_\_

- Action requires use of contingency or reserves
- Action is within the Business Plan
- Action requires a change to the Business Plan
- Request provided to the Finance Department
- Other financial impact

**Community Impact N/A**

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

**Supporting Information**

**As described in more detail in the attached 4<sup>th</sup> quarter report, the City has closed out its financial records for 2011, and work is underway to compile this information for the 2011 Comprehensive Annual Financial Report (CAFR). With the financials closed, the Finance and Property Services Department is bringing forth its recommendations (appendix A) for rollover/reappropriation from 2011 to the 2012 operating budget.**