



Request for City Council Committee Action from the Department of Regulatory Services

Date: January 19, 2012

To: Council Member Elizabeth Glidden, Chair – Regulatory, Energy and Environment Committee

Referral to: Council Member Betsy Hodges, Chair – Ways & Means Committee

Subject: Contract extension and RFP for analytical services.

Recommendation:

Authorize the Healthy Homes, Lead Hazard Control unit of Regulatory Services to increase and extend contract C-28971 with Medtox Laboratories Inc. for laboratory services to \$65,000 through June 1, 2012. This request will result in the total contract amount of \$65,000 exceeding the \$50,000 standard agreement cap.

Authorize the Healthy Homes, Lead Hazard Control unit of Regulatory Services to release an Request for Proposals (RFP) for lead analytical services for lead in dust wipe, soil, paint chips and water

Previous Directives:

Department Information

Prepared by: Jennifer Tschida- Supervisor, Healthy Homes, Lead Hazard Control

Approved by:

Gregory K. Stubbs, AICP, Director of Regulatory Services

Dana Banwer, Director of Licenses and Environmental Services

Daniel Huff, Manager of Environmental Management and Safety

Presenters in Committee: Dan Huff

Reviews

- Permanent Review Committee (PRC): Approval Date January 12, 2012
- Civil Rights Approval Approval Date _____
- Policy Review Group (PRG): Approval Date _____

Financial Impact

- Action is within the Business Plan

Community Impact

- Neighborhood Notification
- City Goals
- Comprehensive Plan
- Zoning Code
- Other

Supporting Information

The Healthy Homes and Lead Hazard Control unit of the Department of Regulatory Services performs lead clearances of residential properties that have been remediated to remove lead hazards. Properties are remediated either through regulatory orders in response to a lead poisoned child, or through voluntary enrollment of properties into lead-reduction grant programs. These lead clearances require analysis of paint, dust and soil samples by a certified laboratory. After the closure of the Minneapolis public health laboratory, Regulatory Services has opened standard contracts with two independent laboratories for sample analysis.

In the month of December 2011, the contract for one of these laboratories was overspent by \$5,000 due to an unusually large amount of samples collected on properties made lead safe at the completion of a major federal grant initiative.

The Healthy Homes, Lead Hazard Control unit requests an increase of Contract C-28971 with Medtox Laboratories Inc. by \$15,000 and an extension through June 1, 2012.

This request has been reviewed and recommended by the PRC on January 12, 2012.

This request will result in the total contract amount of \$65,000 exceeding the \$50,000 standard agreement cap.

Additionally, the Healthy Homes and Lead Hazard Control unit is requesting permission to release an RFP for lead analytical services for lead in dust wipe, soil, paint chips and water. The services are necessary the current laboratory services are exceeding \$50,000 per year. It is the desire of the department to open one contract with one laboratory to allow for more competitive bids and reduce sample costs while increasing the efficiency and simplifying the process for submitting samples for staff.

This request has been reviewed and recommended by the PRC on January 12, 2012.

The costs of the laboratory analysis is within the business plan and is paid for with a combination of funds including the general fund, CDBG and federal grant funded dollars.