



Request for City Council Committee Action from the Department of

Date: January 9, 2011

To: Council Member Betsy Hodges, Chair, Ways and Means Budget Committee

Referral to: None

Subject: Agreement with Hennepin County to develop public artworks for libraries

Recommendation: Accept funds in an amount not to exceed \$5,000 from Hennepin County for the development of public artworks for Roosevelt Library.

Previous Directives: None

Department Information

Prepared by: Mary Altman, Public Arts Administrator

Approved by: Jason Wittenberg, Planning Director _____

Presenters in Committee: Mary Altman

Reviews

- Permanent Review Committee (PRC): Approval.
- Civil Rights Approval Approval ____ Date _____
- Policy Review Group (PRG): Approval ____ Date _____

Financial Impact

- No financial impact

Community Impact

- Neighborhood Notification
- City Goals: 5
- Comprehensive Plan: 9.4
- Zoning Code
- Other

Supporting Information

Hennepin County Property Services has requested that the City's Public Art Administrator coordinate the commissioning of public artworks for Roosevelt Library. CPED staff presented a proposal (see attached) for these services, and Hennepin County has submitted a draft contract to the Attorney's Office for review. CPED has provided similar public art services to Hennepin County in the past for Nokomis and Maple Grove Libraries.

City of Minneapolis proposed Scope For Public Art for Roosevelt Library

Overall Objectives

1. Develop high quality work of arts.
2. Build community support.
3. Develop artworks that enhance the libraries.
4. Respect the artist's creative rights.
5. Develop safe artworks.
6. Develop artworks that are cost effective, sustainable and maintainable.

Process

	Hours	Hours with travel
1. Overall Planning with Library Administration:		
• Review of locations and meeting with design team.	2	4
• Revision of criteria.	1 hour meeting	2
• Finalize Budget.		
• Make sure plan is consistent with current library policy		
• Review division of responsibilities.		
• Steering committee membership.	1	1
• Misc Meeting Administration: Scheduling and communications for 5 Meetings	8 hours	8
2. Steering Committee Meetings:		
• Review of goals, identification of themes, site selection, possible materials, and plan for community review.	2 hour facilitated meeting	3
• First Phase Artist Selection: Selection of finalists	3 hour facilitated meeting	4
• Second Phase Artist Selection: Interview of finalists and selection of artist.	3 hour facilitated meeting	4
• Misc Meeting Administration: Scheduling and communications for 5 Meetings	8 hours	15
3. Request for Proposals and Artist Selection		
• Drafting RFP and coordinating revisions	3 hours	3
• Distributing	1.5 hours	1.5
• Informational Meetings	1 hour meeting	2
• Processing Applications/Preparation for Steering Committee	6 hours for processing.	6
• Question and Answer	2 hours	2
• Misc Meeting Administration: Scheduling and communications for 5 Meetings	5 hours	5

Total hours and cost

60.5 \$ 4,538