

Minneapolis Redistricting Commission 2001-2002
Nominee Application

(Please limit your responses to 100 words or less)

Name (print): _____

Address: _____

Phone Number: _____

Occupation: _____

Employer: _____

State your political party and level of involvement in the party: _____

1. Why do you want to be a member of the Redistricting Commission?

2. What are your qualifications?

Redistricting Commission Qualifications & Responsibilities

Nominees for the Redistricting Commission must meet the following qualifications as specified in the Minneapolis City Charter:

1. Nominees must be a duly eligible voter in the City of Minneapolis.
2. Nominees shall not currently be or within two years previous to appointment, have been, an elected official of municipal, county, state or federal government.
3. Nominees shall not currently be or within two years previous to appointment, have been, an employee of a political party.
4. Nominees shall not currently be or within two years previous to appointment, have been a candidate, in a primary or general election, for a public office for which the ballot indicates a political party designation of candidates.
5. Nominees shall not currently be or within two years previous to appointment, have been, an employee of city government.
6. Nominees must be available to attend a variety of meetings in the short timeframe including Redistricting Commission Meetings, public hearings and possibly neighborhood meetings.

Responsibilities of the Redistricting Commission as outlined in the City Charter

1. The Redistricting Commission shall adopt a Ward boundary plan in accordance with the standards listed in Chapter 1, Section 3A of the Minneapolis Charter, within the times prescribed by law. The plan shall state the boundaries and population of each Ward.
2. The Redistricting Commission shall solicit input from Minneapolis neighborhoods.
3. The Redistricting Commission shall hold at least two public hearings prior to the adoption of the plan. At least one of the public hearings shall be for the purpose of reviewing the tentative plan.

January 18, 2002

Mr. Dean E. Carlson
3937 Aldrich Avenue South
Minneapolis, Minnesota 55409

Dear Mr. Carlson:

Thank you for sending a letter requesting to serve on the Minneapolis Redistricting Commission. On behalf of the Minneapolis Charter Commission, I appreciate your interest in serving the citizens of Minneapolis.

The Charter Commissioners are asking all applicants to fill out the attached background application to assist in the selection process. Please return the application to: Kari Dziejic, Chair, Minneapolis Charter Commission, c/o City Clerk, Room 304 City Hall, 350 South 5th Street, Minneapolis, MN 55415. For questions, I can be reached at (612) 623-7758.

There will be two meetings early in February to allow Charter Commissioners to meet the applicants. If you cannot be present on Thursday, February 7, an alternate date, Tuesday, February 12, is provided to assist those with scheduling conflicts. Those meetings will be as follows:

February 7, 2002, 5:00 p.m., Room 317 City Hall (Council Chambers); and
February 12, 2002, 4:00 p.m., Room 317 City Hall.

Applicants are asked to attend one of the above-listed meetings and to provide a one-minute presentation about themselves and why they wish to serve on the Minneapolis Redistricting Commission. Please include with your application the meeting date that works best for you. Applicants will be scheduled accordingly.

Thank you for your participation.

Sincerely,

Kari Dziejic, Chair
Minneapolis Charter Commission

Attachment - Redistricting Commission Application

Application for Appointment to a City of Minneapolis Board, Commission, Committee or Task Force

Some of the information on this form is public data under the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13. The data is being requested so that the appointing authority can make an informed decision as to the appointment to the relevant board, commission, committee or task force. An applicant is not required to provide any information; however, failure to answer any of the questions on this application may cause the appointing authority to reject the application or to select another candidate. The data on this form will be maintained by the City of Minneapolis in accordance with the Minnesota Government Data Practices Act and the non-public portions of the form, if any, will be available to individuals working for the City whose work assignments reasonably require access.

**The information provided on this page is open to the public per the
Minnesota Government Data Practices Act**

<u>Title of the Board, Commission, Committee or Task Force this application is for</u>

Name:	Ward:
City of residence:	
Signature:	Date:

Occupation:	Employer:
Employer's Address:	

Describe your background related to any required or desirable qualification listed in the Notice. Include applicable experience with civic, professional or volunteer organizations and other city boards or commissions. List any awards or special recognition.

Instructions:

1. Complete both pages of this application. *(Call 612-673-3358 with questions.)*
2. Applications must be received or postmarked by the date stated in the Vacancy Notice.
Applications delivered in person must be received before 4:30pm.

3. Return completed applications to: *Email* cityclerk@ci.minneapolis.mn.us
Mail or delivery City Clerk Appointments
Room 304, 350 S. 5th St
Minneapolis, MN 55415-1382
Fax 612-673-3812

**The information provided on this page is considered private per the
Minnesota Government Data Practices Act**

ADDRESS*:		ZIP +4:
Home and/or Wireless Telephone Number*:	Work Telephone Number*:	Fax:
E-Mail Address*:		

***NOTE: If appointed, Minnesota Statute 13.601 requires that a telephone number and/or an e-mail address where the appointee can be reached and residential address will be considered public data.**

List the reasons you want to serve on this body:

List issues you believe the committee should address:

List names, addresses and telephone numbers of no more than 3 references		
Name	Address	Phone Number

List any financial interests (where required) or associations with which you are involved that may present a conflict of interest:

March 1, 200x

John Q. Public
123 Any Street
Any City, 00000

Dear John Q. Public:

The City Council is pleased to offer you the appointment as a XXXXXXXXXXXX Member. We trust that your knowledge, skills and experience will be among our most valuable assets.

Should you accept this appointment the first meeting will be on _____. The XXXXXXXXXXXX is a non-compensated Committee which meets XXXX in City Hall, room 317.

We would also like to take this time to remind you your residence address and email will become public information if requested once you accept appointment.

Again, we are looking forward to working with you and your valuable assets.

Minneapolis Charter Commission (closes 4/16/10)

The Minneapolis Charter was adopted at an election held November 2, 1920. The methods available for amending a home rule city charter are contained in Minnesota Statutes, Section 410.12 et seq.

Commission Contact: Peggy Menshek, 612-673-2287

City Clerk Contact: Julie Meintsma, 612-673-3358

Deadline: Applications must be postmarked or received by **April 16, 2010**

Vacancies:

There are currently three (3) vacancies for four-year terms beginning May 10 and July 1, 2010.

These positions are appointed by the Chief Judge of the Fourth Judicial District Court State of Minnesota/Hennepin County District Court, the Honorable James T Swenson.

Application Process:

Applications are available from the Office of the City Clerk, 304 City Hall, Minneapolis, MN 55415, 612-673-3358, or at the end of this notice.

Persons may apply on their own behalf, nominate others for consideration or inform the Office of the City Clerk of persons to whom they wish application materials to be sent.

Applications must be submitted to the Office of the City Clerk.

Selection Process:

Applications are forwarded from the City Clerk to the Chief Judge for consideration.

Note:

Meetings are held the first Wednesday of the month in Room 317 City Hall at 4:00 p.m. There is no compensation for attending meetings. The commission meeting locations are accessible to persons with physical disabilities.

The committee has 15 members appointed by the Chief Judge of Hennepin County District Court. Active membership is expected. Members serve four-year terms.

This information is available on an ASCII disk, cassette tape, Braille or large print upon request.

Deaf and hard-of-hearing persons may call 612-673-2157 TTY, 8 a.m. to 4:30 p.m., Monday through Friday or the Minnesota Relay Service at 711 or 1-800-627-3529.

English - Attention: If you want help translating this information, call - **Hmong** - Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800; **Spanish** -

Atención. Si desea recibir asistencia gratuita para traducir esta información, llame 612-673-2700; **Somali** - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500

View the application form in [MS Word](#) or [Adobe PDF](#).

_____ Department
350 5TH STREET SOUTH - ROOM _____
MINNEAPOLIS, MINNESOTA 55415-1382

(612) 673-_____
FAX (612) 673-_____

(Date)

(Name)
(Address)
Minneapolis, MN (Zip Code)

Dear (name):

Congratulations on your appointment to the (Board name) Your appointment by the (Mayor/Council) was officially approved on (date) for a term to expire (date).

We appreciate your willingness to serve the city and look forward to meeting you soon. Our next board meeting is (date). We will give you the oath of office at that meeting.

Your City contact person will be (board staff contact) at (612/673-xxxx).
The Board chair person is (name) at (phone)

For additional information see our web site at the following address:
<http://www.ci.minneapolis.mn.us/citywork/clerk/boards/index.html>

Sincerely,

(Department head or board staff person)

OFFICE OF «DEPARTMENT NAME»
350 5TH STREET SOUTH - ROOM xxx
MINNEAPOLIS, MINNESOTA 55415-xxxx

(612) 673-xxxx
FAX (612) 673-xxxx

«STAFF PERSON NAME»
«DEPARTMENT NAME»

January 31, 2007

«title». «FirstName» «LastName»
«Address1»
Minneapolis, MN «PostalCode»

Dear «title». «LastName»:

This letter is to notify you that you were not selected for the ^ . We had many qualified applicants and were able to select only ^ at this time. Your application will be held for twelve months, and if there is an opening during that time period, we will include you for consideration.

Minneapolis has many other boards and commissions. If you are interested in other opportunities, you will find information on boards/commissions at the following web address: <http://www.ci.minneapolis.mn.us/boards-and-commissions/open/>

Thank you for your interest in serving the City of Minneapolis.

Sincerely,

«STAFF PERSON NAME»
«DEPARTMENT NAME»