

REPORT TO THE CITY COUNCIL FROM  
THE WAYS & MEANS COMMITTEE  
STANDING COMMITTEE OF THE MINNEAPOLIS CITY COUNCIL  
June 13, 2016

A regular meeting of the committee was convened at 1:32 p.m. on this date.

Members Present: Council Members John Quincy (Chair), Elizabeth Glidden, Andrew Johnson, Lisa Bender, Blong Yang, and Linea Palmisano

Matters listed below are hereby submitted with the following recommendations; to-wit:

1. Grant from Minneapolis Auto Club Foundation for Safety education materials ([16-00799](#))

1. Authorizing acceptance of grant from the Minneapolis Auto Club Foundation for Safety in the amount of \$915 for the purchase of impairment goggles to provide awareness education and training on impaired driving.
2. Passage of Resolution approving appropriation of funds to the City Attorney's Office.

On motion by Quincy, carried on voice vote, the matter was approved.

2. Contract Amendment with Thomson Reuters-WestLaw Online Legal Research ([16-00800](#))

Authorizing a \$40,000 increase to Contract No. C-35238 with Thomson Reuters -WestLaw to provide online legal research for a new total of \$397,540 through Dec. 31, 2016.

On motion by Quincy, carried on voice vote, the matter was approved.

3. Legal settlement claim of Frank P. Thurner ([16-00801](#))

Approving settlement of the Workers' Compensation claim of Frank P. Thurner by payment of \$110,000 to Frank P. Thurner and his attorneys, Meuser & Associates, and authorizing the City Attorney's Office to execute any documents necessary to effectuate the settlement.

On motion by Quincy, carried on voice vote, the matter was approved.

4. Legal Settlement of Claim of John Chamberlain ([16-00802](#))

Approving settlement of the Workers' Compensation claim of John Chamberlain by payment of \$90,000 to John Chamberlain and his attorneys, Meuser & Associates, and authorizing the City Attorney's Office to execute any documents necessary to effectuate the settlement.

On motion by Quincy, carried on voice vote, the matter was approved.

5. Legal settlement of claim of Keith W. Daniel ([16-00803](#))

Approving settlement of the Workers' Compensation claim of Keith W. Daniel by payment of \$125,103.40 to Keith W. Daniel and his attorneys, Meuser & Associates, and authorizing the City Attorney's Office to execute any documents necessary to effectuate the settlement.

On motion by Quincy, carried on voice vote, the matter was approved.

6. Establishment of administrative hearing officer and Enforcement Services Panel ([16-00804](#))

Authorizing a new administrative hearing officer and Enforcement Services Panel for the period of July 1, 2016 through June 30, 2019 with the City option to extend an additional two years, with the cost for each agreement not to exceed \$100,000 for the three-year period.

On motion by Quincy, carried on voice vote, the matter was approved.

7. One Minneapolis One Read funds for the City of Minneapolis READ program ([16-00805](#))
  1. Accepting One Minneapolis One Read grant funds from The Minneapolis Foundation for the City of Minneapolis READ program in the amount of \$3,398.43.
  2. On motion by Quincy, carried on voice vote, the matter was approved.
  3. Passage of Resolution approving appropriation of funds to the City Coordinator Department.
8. Contracts with Patrick Born and Patricia Hellen for professional planning and coordination services ([16-00806](#))
  1. Authorizing a two- year contract with Patrick Born not to exceed \$125,000 per year for professional enterprise planning and coordination services for large events, including the 2018 Super Bowl, and

2. Authorizing a two-year contract with Patricia Hellen not to exceed \$65,000 per year for professional public safety coordination services for large events, including the 2018 Super Bowl.
- On motion by Quincy, carried on voice vote, the matter was approved.

9. Minnesota Historical Society Certified Local Government (CLG) grant acceptance ([16-00807](#))
  1. Approving acceptance of the federal Certified Local Government (CLG) grant to conduct designation studies and prepare design guidelines for properties associated with the historically significant secular contributions of religious institutions, and
  2. Passage of Resolution approving appropriation of funds to the CPED-Development Services Division.

On motion by Quincy, carried on voice vote, the matter was approved.

10. Contract with RSP Architects for architectural and engineering design services ([16-00808](#))
  1. Authorizing the waiver of Request for Proposal (RFP) requirements for design and construction administration services for an addition to the Hiawatha Maintenance facility at 1901 E 26 St.
  2. Authorizing a contract with RSP Architects for architectural and engineering design services for this project in an amount not-to-exceed \$130,000.

On motion by Quincy, carried on voice vote, the matter was approved.

11. Settlement agreement with Beacon Sales Acquisition, Inc. for business relocation from the 1860 E 28 St property ("Roof Depot") ([16-00809](#))

Authorizing a settlement agreement and \$50,000 payment to Beacon Sales Acquisition, Inc. d/b/a Shelter Distribution, Inc. for business relocation resulting from the City's purchase of 1860 E 28 St and 2717 Longfellow Ave ("Roof Depot").

On motion by Quincy, carried on voice vote, the matter was approved.

12. Contract with Hagen Christensen Mcllwain Architects for architectural and engineering design services ([16-00810](#))

Authorizing a contract for architectural and engineering design services with Hagen Christensen Mcllwain Architects for the East Side Storage & Maintenance facility, in an amount not-to-exceed \$2,806,000, for potential future relocation of Transportation Maintenance & Repair services.

On motion by Quincy, carried on voice vote, the matter was approved.

13. Contract amendment with the State of Minnesota for Minneapolis Impound Lot ([16-00811](#))

Authorizing a lease extension for Contract No. C-39905 of up to two years at \$24,000 per year with the State of Minnesota for vehicle storage at the City's Impound Lot at 51 Colfax Ave N.

On motion by Quincy, carried on voice vote, the matter was approved.

14. Contracts with Geographical Information System (GIS) vendors for support and consulting services ([16-00812](#))

Authorizing two-year contracts with Resource Data, Inc. and Geographic Information Services through Feb. 28, 2018, with the City's sole option to extend the contract two additional one-year terms or one additional two-year term, for a total not-to-exceed \$900,000, to provide support and consulting services for the enterprise use of the Geographical Information Systems (GIS) Program when the scope of activity is beyond the capacity of the GIS staff for reasons of time or specific industry expertise.

On motion by Quincy, carried on voice vote, the matter was approved.

15. Contract amendment with Cloud Sherpas, an affiliate of Accenture LLP, for the ServiceNow application ([16-00813](#))

Authorizing customized terms and conditions language in the master contract with Cloud Sherpas, an affiliate of Accenture LLP, an agreement for professional services and tools within the ServiceNow application.

On motion by Quincy, carried on voice vote, the matter was approved.

16. Contract amendment with LinkedIn Corporation for recruiting tool usage ([16-00814](#))

Authorizing an increase to Contract No. C-35985 with LinkedIn Corporation by \$38,775, for a new not-to-exceed amount of \$115,945, and extending the contract for an additional three-year term through June 9, 2019, for use of a recruiting tool granting access to LinkedIn's social network and aids in searching the network for candidates that fit the hiring needs of the City of Minneapolis, and allowing jobs to be posted on LinkedIn's network, thereby gaining a larger audience to assist with recruitment.

On motion by Quincy, carried on voice vote, the matter was approved.

17. Contract with the State of Minnesota through SHI International for use of Microsoft Products ([16-00815](#))

Authorizing a contract with the State of Minnesota through its reseller agent, SHI International, to enroll in a Microsoft Enterprise Agreement and Select Plus Agreement for the use of the core suite of Microsoft products for a term of three years at the prices provided to the State of Minnesota's Cooperative Purchasing Venture (CPV) members.

On motion by Quincy, carried on voice vote, the matter was approved.

18. Contract with KnowledgeLake, Inc. for the Enterprise Content Management System ([16-00816](#))

Authorizing a three-year contract with KnowledgeLake, Inc. with a not-to-exceed total of \$500,000, for a file ingestion process into an Enterprise Content Management System terminating June 30, 2019, and with the option to extend up to two additional one-year terms or one additional two-year term.

On motion by Quincy, carried on voice vote, the matter was approved.

19. Contract Amendment with West Publishing Corporation for online research services and database access ([16-00817](#))

Authorizing an increase to Contract No. C-35771 with West Publishing Corporation by \$162,000, with a new not-to-exceed total of \$417,000, for online research services and access to databases for investigators in the Minneapolis Police Department and extending the contract for an additional three-year term through Dec. 31, 2019, updating Terms and Conditions to reflect current standards.

On motion by Quincy, carried on voice vote, the matter was approved.

20. Prevailing wage requirements for public improvement contracts ordinance ([16-00072](#))

Passage of Ordinance amending Title 2, Chapter 24 of the Minneapolis Code of Ordinances relating to Administration: Public Works, amending Article IV entitled "Contracts" by adding prevailing wage requirements for certain City contracts for public improvements.

On motion by Glidden, carried on voice vote, a substitute Ordinance was approved.

21. Contract amendment with Home Line for free legal advice to Minneapolis renters ([16-00756](#))

Authorizing an increase to contract C-39596 with Home Line of \$100,000, for a new not-to-exceed total of \$200,000, and extension for 12 months, through Dec. 31, 2016, for providing free legal advice to Minneapolis renters in English, Spanish and Somali via phone, email and resource materials.

On motion by Quincy, carried on voice vote, the matter was approved.

22. 2016 Homeownership Opportunity Minneapolis (HOM) Program ([16-00763](#))

1. Approving the 2016 Homeownership Opportunity Minneapolis (HOM) Program to provide down payment and closing cost assistance to Minneapolis homebuyers.
2. Authorizing lending contracts and/or disbursement and related agreements for City of Minneapolis funds for the HOM Program.
3. Authorizing contracts with Greater Metropolitan Housing Corporation and BuildWealth Minnesota in an amount not to exceed a combined total of \$75,000 for the costs of administering the loans.
4. On motion by Quincy, carried on voice vote, the matter was approved.

23. Neighborhood Stabilization Program (NSP) funds and NSP guidelines ([16-00764](#))

1. Passage of Resolution appropriating program income generated through the Neighborhood Stabilization Program (NSP) of \$983,526.89 and accepting and appropriating an additional allocation of NSP 1 funds from the Minnesota Housing Finance Agency (MHFA) of \$1,197,824.09, for a total appropriation of \$2,181,350.98.
2. Authorizing execution of a second amendment to the grant agreement with MHFA for the acceptance of additional NSP 1 funds.
3. Authorizing amendment of homebuyer assistance guidelines from \$7,500 of assistance to \$5,000 of assistance for new NSP project commitments.
4. Authorizing amendment of development gap assistance cap for new construction projects from \$60,000 of assistance to \$70,000 of assistance for new NSP project commitments.

On motion by Quincy, carried on voice vote, the matter was approved.

24. Application for U.S. Department of Energy Grant ([16-00731](#))

Authorizing submittal of an application for the U.S. Department of Energy's Cities Leading through Energy Analysis and Planning Grant for \$500,000.

On motion by Quincy, carried on voice vote, the matter was approved.

25. Bid for medication device products ([16-00724](#))

Accepting single bid of CuraScript Specialty Distribution (OP No. 8205) in the amount of \$100,000 to furnish and deliver medication device products - Nexplanon through Dec. 31, 2016, for the Health Department, and authorizing a contract for the service.

On motion by Quincy, carried on voice vote, the matter was approved.

26. Grant from the New Venture Fund to achieve Bright Cities status ([16-00787](#))

1. Accepting \$10,000 grant from the New Venture Fund to achieve Bright Cities status by addressing neurotoxic chemicals in Minneapolis in 2016.
2. Authorizing an agreement with the New Venture Fund for the grant.
3. Passage of Resolution approving appropriation of funds to the Health Department.

On motion by Quincy, carried on voice vote, the matter was approved.

27. Contract amendment with EMSL Analytical, Inc. for lead testing services ([16-00788](#))

Authorizing an amendment to Contract No. 39232 with EMSL Analytical, Inc. increasing the contract by \$20,000, for a revised contract total of \$70,000, for lead testing services.

On motion by Quincy, carried on voice vote, the matter was approved.

28. City-sponsored RFP for Community Solar Garden: Enhanced evaluation criteria ([16-00789](#))

Amending the City Council action of Oct. 23, 2015, directing Finance & Property Services staff to prepare a Request for Proposals (RFP) for community solar garden services to be provided to the City of Minneapolis, and return to the Health, Environment & Community Engagement Committee with a draft RFP no later than Feb. 1, 2016, by separating the staff direction into two stages, as follows:

1. Authorizing issuance of an RFP for community solar garden services to be provided to the City of Minneapolis that will include the following criteria for evaluation of the responses:
  1. Workforce participation from Minneapolis residents and compliance with the Small and Underutilized Business Program (SUBP) goals.
  2. Potential cost savings to the City of Minneapolis.
  3. Potential ownership by the City of Minneapolis of the Renewable Energy Credits (RECs).
  4. A Community Solar Garden up to 1 MWAC in size.
  5. Reference to stacked green infrastructure, including pollinator forage, storm water management, or local food growing.
2. At the completion of Stage 1, the staff of Finance & Property Services will report back to the HECE Committee Chair on the development of an RFP that attempts to incorporate the following criteria for evaluation:
  1. Potential availability of subscriptions for Minneapolis residents and businesses, especially low-income people and people of color.
  2. Location within the City of Minneapolis, potentially on a City-owned site.
  3. Potential ownership of the garden by Minneapolis residents, businesses, and property owners.

On motion by Quincy, carried on voice vote, the matter was approved.

29. Contract amendment with Hennepin Health Services for provision of an Attending Medical Director ([16-00781](#))

Authorizing an increase to contract C-39032 with Hennepin Health Services (Hennepin County Medical Center) of \$80,693, for a new not-to-exceed total of \$130,693, and extension through Dec. 31, 2018, for provision of an Attending Medical Director.

On motion by Quincy, carried on voice vote, the matter was approved.

30. Contract with Minneapolis Public Housing Authority for investigating fraud under Section 8 Housing Choice Voucher Program ([16-00782](#))

Authorizing a contract with the Minneapolis Public Housing Authority (MPHA) for Police Department service to the MPHA for investigating suspected fraud under the Section 8 Housing Choice Voucher Program, with compensation to the Police Department in the amount of \$108,825, for one year beginning July 4, 2016.

On motion by Quincy, carried on voice vote, the matter was approved.

31. Contract with SMG for perimeter security at US Bank Stadium ([16-00783](#))

1. Authorizing a revenue agreement with SMG for the Police Department to provide law enforcement services in the neighborhoods adjacent to US Bank Stadium for up to 25 large scale events, in an amount up to \$370,000 annually.
2. Passage of Resolution approving appropriation to the Police Department.

On motion by Quincy, carried on voice vote, the matter was approved.

32. Contract amendment with Minneapolis Public Schools for School Resource Officers ([16-00784](#))

Authorizing an increase to contract C-38495 with Minneapolis Public Schools of \$1,275,000, for a not-to-exceed total of \$3,535,000, and extension through June 30, 2017, for the City of Minneapolis to provide police officers to serve as School Resource Officers in City high schools, middle schools and other selected schools during the 2016-2017 school year.

On motion by Quincy, carried on voice vote, the matter was approved.

33. Agreement with MnDOT for Central Ave and University Ave Traffic Signal and Pedestrian Ramp Reconstruction Project ([16-00735](#))

Authorizing execution of a Construction Cooperative Agreement (Contract No. 1003063) with the Minnesota Department of Transportation (MnDOT) for cost sharing on State Project No. 8825-483 pertaining to the reconstruction of six (6) traffic signals and Americans with Disabilities Act (ADA) pedestrian ramps on Central Ave and University Ave.

On motion by Quincy, carried on voice vote, the matter was approved.

34. Contract amendment with Waste Management, Inc. for transfer station operation services ([16-00736](#))

Authorizing an amendment to the term of Contract No. C-38427 with Waste Management, Inc. for transfer station operation services to allow for two (2) additional one-year extensions in an amount not to exceed \$600,000 per extension year, and authorizing an increase to the current contract amount of \$183,000, for a new amount of \$600,000, for continued transfer station operation services.

On motion by Quincy, carried on voice vote, the matter was approved.

35. 2016 Met Council Regional Solicitation for federal transportation funds ([16-00737](#))

Authorizing the submission of a series of applications for federal transportation funds through Metropolitan Council's Regional Solicitation Program and the commitment of local funds to provide the required match for federal funding.

On motion by Quincy, carried on voice vote, the matter was approved.

36. Downtown Pedestrian Improvement Project: Intent to use tax exempt bond proceeds ([16-00738](#))

Passage of Resolution declaring the City's intent to pay for expenditures not reimbursed by the other sources with tax exempt bond proceeds.

On motion by Quincy, carried on voice vote, the matter was approved.

37. Bridge 9 Pier 3 Repair Project: Contract amendment with Global Specialty Contractors, Inc. ([16-00742](#))

Authorizing amendment to Contract No. C-38650 with Global Specialty Contractors, Inc., increasing the contract by \$199,921.21, for a revised contract total of \$1,171,947.21, to allow for the payment of additional work performed as part of the project.

On motion by Quincy, carried on voice vote, the matter was approved.

38. Bid for 7th Street Reconstruction Project ([16-00745](#))

Accepting low bid of Thomas and Sons Construction, Inc. (OP No. 8277) in the amount of \$1,534,996.91 to furnish and deliver all labor, materials, and incidentals necessary for the 7th Street Reconstruction Project, and authorizing a contract for the project.

On motion by Quincy, carried on voice vote, the matter was approved.

39. Bid for W 54th Street Reconstruction Project ([16-00746](#))

Accepting low bid of Shafer Contracting Company, Inc. (OP No. 8284) in the amount of \$4,276,478.45 to furnish and deliver all labor, materials, and incidentals necessary for the W 54th Street Reconstruction Project, and authorizing a contract for the project.

On motion by Quincy, carried on voice vote, the matter was approved.

With no further business to transact, the meeting adjourned at 1:40 p.m.

Reported by Kelly Geistler, Committee Coordinator