

# City of Minneapolis

## Request for Committee Action

**To:** Audit Committee  
**Date:** 9/20/2016  
**Referral:** N/A  
**From:** Internal Audit  
**Lead Staff:** Will Tetsell  
**Presented by:** Will Tetsell  
**File Type:** Receive & File  
**Subcategory:** Report

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**Subject:**

Follow-up Memo on the State Auditor Finding on PeopleSoft Access

**Description:**

1. Receiving the Follow-up Memo on the State Auditor Finding on PeopleSoft Access
2. Directing staff to publish the memo
3. Referring the memo to the City Council

**Previous Actions:**

Actions Taken July 19, 2016: State Auditor report referred to the City Council, with the recommendation to direct the City Coordinator to 1) help coordinate the follow-up on termination procedures of the City enterprise; and 2) work on web portal considerations mindful of the following departments: IT, Human Resources and Finance/Payroll. Additionally, the Audit Committee provided staff direction to the Internal Auditor to do an analysis following up on part of Finding 2014-003, which stated that a terminated employee accessed the financial general ledger system after they were terminated, to determine the circumstances of the access and what needs to be done to remediate the issue.

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**Ward/Address:**

Not Applicable

**Background/Analysis:**

The objectives of this analysis, in line with Audit Committee staff direction, were to determine the circumstances under which a terminated employee accessed the financial general ledger system, and to recommend how similar access can be prevented in the future.

**Financial Review:**

**No financial impact.**