

Minutes
Minneapolis Civilian Police Review Authority
Wednesday, June 4, 2008
333 City Hall
6:30 p.m.

Board Members Present: Bellfield, Benson, Bicking, Ellis, Franklin, Kvidera, Terrell, Turner, Zuege

Board Members Absent: Dahlstrom, Hall

Also Present: Michael Weinbeck, outgoing CRA Board chair
CRA Manager Samuel L. Reid, II
Assistant Chief Sharon Lubinski
Assistant City Attorney Lisa Needham
Michelle Gross, CUAPB
Michael Salchert, Rice, Michels & Walther
Bruce Lundeen
Representative of the Legal Rights Center

In the absence of a chair and at the advice of Assistant City Attorney Needham, Weinbeck acted as meeting facilitator.

Board Member and Staff introductions

Board members introduced themselves and stated why they wish to serve on the CRA board.

Weinbeck welcomed the new members and thanked members he has worked with during his term for their contributions. Reid, Needham and Lubinski introduced themselves to the new board members.

1. Adoption of the Agenda

Benson **moved** the Agenda be adopted. Kvidera seconded.

Motion passed unanimously.

2. Acceptance of the minutes of the regular board meeting of March 5, 2008

The minutes were adopted by unanimous consent.

3. Manager's presentation

- Reid explained the format of his report and reviewed the CRA workload for May 2008.
- Reid will be scheduling training by the City Attorney's Office, MPD and CRA staff for new board members in June and July.

4. Chair's report

- Weinbeck explained the structure of board meetings to the new members with the following highlights:
 - Formal actions or positions of the board are to be made in writing and presented as motions. There is a form to be completed and submitted to the chair. Simple or procedural actions do not need to be in writing. The board has tallied the votes if there is disagreement.

- Unanimous consent is sought on adopting minutes of previous meeting rather than a vote.
- If not called upon by name by the chair, members should state their names when speaking, for the recording of the meeting and preparation of the minutes.
- Weinbeck suggested the board consider rescheduling the July board meeting. Benson **moved** the July 2008 meeting be held July 9 instead of July 2. Kvidera seconded.

Members were polled for their availability on July 2, after which Weinbeck advised the meeting remain on July 2.

Motion failed.

- Weinbeck presented a hearing schedule for July 2008 for board members Benson, Hall, Kvidera and Terrell. New board members can “shadow” those hearings to learn the process.

Terrell **moved** Weinbeck’s hearing schedule for July 2008 be accepted. Benson seconded. **Motion passed unanimously.**

- Weinbeck reminded new board members that they are subject to the Minnesota Open Meeting Law and therefore there are limits to discussion they may have about CRA business outside of a meeting and to the type of communication board members can have with each other outside of officially noticed board meetings.

5. Announcements

- Bicking informed the board that there will be two public meetings held by PERF (Police Executive Research Forum) for discussion of how the Internal Affairs division of the MPD is working. He suggested board members attend to hear public comments. Weinbeck added the public comment sessions will be held June 16 at the Urban League and June 17 at MCAD. PERF is conducting an audit of Internal Affairs.
- Weinbeck and Reid responded to several questions from Bicking:
 - The 2007 annual report is not yet available but will be provided to board members as soon as it is. Reid will email the 2008 CRA work plan to board members.
 - After new board members complete their training over the next two months, discussion of updating the Administrative Rules should be placed on the agenda.
 - In the past, board members have been sent a questionnaire by the chair asking about their interests and availability for committee assignment. When the new chair is appointed, he or she will address this with the board. Weinbeck does not know when a new chair will be appointed.
 - The board will need to evaluate the ramifications of the shorter MPD Policy and Procedure manual and how it will affect discipline imposed on the officers.
 - The PACC (Police Accountability Coordinating Committee) meets monthly to discuss policy issues. The board can refer topics to the CRA board

chair to bring to PACC. The CRA board is represented by its chair. CRA staff is represented by Reid.

- Reid explained that officer training information will be covered in the board training sessions.
- Lubinski advised that because of the RNC in August and September there will be limited availability of officers to attend hearings. Needham and Lubinski will probably not attend the CRA September board meeting, due to commitments related to the RNC.

6. Public Comment

Weinbeck asked that members of the public limit their comments to five minutes each.

- Michelle Gross, CUAPB, is excited about the appointment of new board members and looks forward to developing a productive working relationship with all of them. She told members about CUAPB and explained how she believes the CRA board can work with the CUAPB. CUAPB will be issuing an invitation to board members to meet with them for community training. She advised the board to feel free to contact the CUAPB with any questions about their work. She urged the board to step up their level of outreach to the community. She asked the board to consider making policy recommendations, as they are in a position to see trends and issues.
- Michael Salchert, lawyer for Rice, Michels & Walther, who represent the Police Federation. He welcomed new members and encouraged them to maintain their neutrality. Police officers deserve a person who takes an even-handed view when evaluating a case and who does not bring an agenda into the hearing.
- Bruce Lundeen said the board should make policy recommendations because they see things other citizens don't.

7. Terrell **moved** the meeting be adjourned. Benson seconded.
Motion passed unanimously.

MINNEAPOLIS CIVILIAN POLICE REVIEW AUTHORITY
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TO: CRA Board

FROM: Samuel L. Reid, II
Manager

DATE: June 4, 2008

SUBJ: Monthly Report – MAY 2008

1. Intake – 28
2. Signed Complaints – 1

By Ward	By Police Precinct	Repeat Officers – None
Ward 5 – 1	Precinct 4 – 1	New Officers – 1
Allegations		
Excessive Force – 1		
3. Completed Investigations – 4

Complaints in Investigation	2005 – 1
	2006 – 3
	2007 – 37
	2008 – <u>16</u>
	57
4. Mediations Scheduled – None
5. Complaints awaiting Hearing as of 5/31/08 – 49
6. Hearing Panels

Complaints heard – None
Determinations Completed – None
Determinations Pending – 11
Hearings held in 2006 – 6
Hearings held in 2007 – 5
Reconsideration determinations pending – 5
7. Discipline Decisions Received From Chief of Police – None
8. Complaints Awaiting Discipline Decision – 4