

**POLICE CONDUCT OVERSIGHT COMMISSION  
POLICY AND PROCEDURE COMMITTEE  
Minutes  
Regular Meeting October 27, 2015  
Starting at 6:00 p.m.  
350 Fifth Street, Room 241, Minneapolis, MN 55407**

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**Committee Members Present:** Andrew Buss (Chair), Jennifer Singleton, and Laura Westphal (quorum 2).

**Committee Members Absent:** None.

**Staff Present:** Ryan Patrick, Police Conduct Operations Supervisor.

Chair Buss called the meeting to order at 6:00 p.m. A quorum of the Commission was present.

**Westphal moved to adopt meeting agenda.**

Seconded.

All-in-favor. None opposed.

**The motion carried.**

**Westphal moved to adopt the meeting minutes from September 17, 2015.**

Seconded.

All-in-favor. None opposed.

**The motion carried.**

**Ongoing Business**

**Cases Previously Referred to the Committee by the Commission**

With no new cases referred to the Committee by the Commission, the Chair moved to the next item on the agenda.

**Research and Study Updates, Pending Information Requests, and Tracking and Review of Cases and Topic Areas**

Police Conduct Operations Supervisor, Ryan Patrick, addressed the Committee. The following are the main points from his update:

## *Meeting Minutes Approved on November 19, 2015*

- The “Doesn’t Fit Any Crime” study is going well and faster than anticipated using a custom Google form, which allows the user to use natural language in the search function.
- Have reviewed 80-100 cases and have not come across one where the ethnicity option box has been used, although employment and housing status has been referenced; have added to the data being collected.
- Google also has a stand-alone map, which provides a visual of where the cases being studied occurred; will eventually be able to change the look of the flags to identify specific arrest types.
- At the present 241 cases were selected at random, which will provide a statistically significant sampling; the second phase will look at pure miscellaneous arrests; phase three will include pulling court records at the courthouse to determine if in the case in question the individual was charged, convicted, or dismissed.
- The study is currently on schedule for the preliminary review in the November meeting with the goal of completion in December.
- Investigative Stop Study – no new information is available at this time but has reviewed VisiNet and the information in the Investigative Stop study has been attached to reports.
- No new updates on the Cultural Awareness Study.
- MPD Code of Conduct Policy and Discipline Matrix – suggests creating a section on the Research and Study page of the website to look at the specific parts of the policy the Committee is reviewing to provide the public with a general understanding of the focus of the study.

With the conclusion of the update from Mr. Patrick, Chair Buss opened the floor for discussion. The following is a list of speakers during the discussion and an abstract of each individual’s comments:

*Westphal* – asked if there is any overlap between the “Doesn’t Fit Any Crime” study and the City’s study.

*Buss* – indicated that when moving forward with the reports that as much as possible be placed online; adding that some of the case numbers are not included in the tracking queue and requests that they be added for convenience. He also indicated that there is a new Training Commander and it would be beneficial to schedule either a meeting or request a presentation to discuss what the next steps are for the training department.

*Singleton* – asked if the cases that will be reviewed in the phase three portion of the “Doesn’t Fit Any Crime” study will include all 241 randomly selected cases or a portion of them and if any other trends have surfaced, in particular cases involving mental health issues.

*Patrick* – indicated that he has not seen any preliminary data from the City. Because of this, he is unsure if there is any overlap between the two reports. He also stated that he has not yet seen an EDP show up in the reports that have been reviewed, but has seen several issues in the reports involving drug and alcohol, or impairment type issues. He finally suggested that Commander Case sit in with a meeting with the new Training Commander to assist with the transition.

With no further discussion on the matter, the Chair moved to the next item on the agenda.

#### MPD Code of Conduct Policy and Discipline Matrix

Commissioner Westphal indicated that she is unaware of a response from the requests sent to the MPD. With no further information available, the Chair moved to the next item on the agenda.

#### **New Business**

##### Referrals from the Commission

With no new referrals from the Commission to the Committee, the Chair opened the floor for discussion. The following is a list of speakers and an abstract of their individual comments:

*Singleton* – stated that she has had a couple of community inquiries, which included a law student requesting a meeting on curfew issues and the differences between the City of Minneapolis and Hennepin County, and has received information from Kathy Czech on trends involving EDP, or Emotionally Disturbed Person, and bringing mental health professionals to the calls and will follow up with the Committee once she has reviewed the materials.

*Westphal* – stated that she has received some public comments with regard to the case discussed at the last Commission meeting involving the off-duty officer and the canvasser.

*Buss* – indicated he has heard of a similar trend in bringing a trained professional or Domestic Violence advocate to calls involving domestic violence incidents. Also, he asked if there are any other issues that the Committee should look at prior to the next Commission meeting.

The commissioners agreed to include the case from the last Commission meeting involving the canvasser under the category of suspicion person case. With no further discussion on the matter, the Chair moves to the next item on the agenda.

### Future Meeting Schedule

The Chair indicated that the next two Committee meetings have been moved to the following dates:

- **Thursday, November 19, 2015 at 6:00 p.m.**
- **Thursday, December 15, 2015 at 6:00 p.m.**

With the conclusion of the update from the Chair, the Chair opened the floor for discussion. The following is a list of speakers and an abstract of their comments:

*Singleton* – indicated that the Outreach Committee has also moved their monthly meeting to the same dates as the Policy and Procedure and shifted the start time of the meetings to 5:00 p.m.

With no further discussion on the matter, the Chair moved to the next item on the agenda.

### **Public Comment**

The following is a list of speakers and an abstract of their individual comments:

*William Czech:*

- Indicated that many EDP calls are hidden in domestic calls.
- States that the disciplinary matrix is merely a suggestion and is largely ignored until a grievance is filed.
- The MPD should adopt a statement of consistency with regard to the disciplinary procedure.

*Kathy Czech:*

- Stated that she will be forwarding mental health information to all of the Commissioners prior to the next meeting.

### **Adjournment**

With all of the Committee's business being concluded, the Chair entertained a motion:

**Westphal moved to adjourn.**

Seconded.

All in favor. None opposed.

**The motion carried.**

**Chair Buss adjourned the meeting at 8:28 p.m.**