

Minneapolis Community Environmental Advisory Commission Meeting

**Thursday March 12, 2015 3:30-5:30
City Hall (350 S 5th Street) Room 132**

Agenda

3:30 1) Approval of March Agenda and February Meeting Minutes (Attachment 1)

3:40 2) Election of Chair and Vice Chair (Attachment 2)

Nominees for Chair: Anna Abruzzese

Nominees for Vice Chair: Anna Abruzzese, Andrew Murray, Michelle Stockness

4:00 3) Oath Signature (To be distributed at meeting)

Board members are obligated by State law (MN Stat. 358.05) to swear an oath pledging to support the constitutions of the United States and Minnesota and to discharge the duty of their board to the best of their ability before they can transact any business of the organization. Section 609.48 simply contains information about what constitutes perjury. It requires that members do not knowingly make false material statements. Questions - please contact Peter Ebnet in City Clerk's Office by dialing 311.

4:05 4) CEAC Strategic Planning 2015-2016 (Attachment 3)

Goals is that by March of 2015, CEAC would adopt a two-year strategic plan that will contain the specific, measurable and actionable work items that subgroups or subcommittees will work on.

A. Review of attachment (10 minutes)

B. Small groups' report out and discussion(45 minutes)

C. Action and Next Steps on Strategic Plan (15 minutes)

5:15 5) City Staff and Member Announcements

- Order now a \$55 compost bin or a \$69 rain barrel for your home
<http://recycleminnesota.org/>
- Annual City Trees: Ordering via Tree Trust website begins March 9 in Wards 3-6 and city-wide March 23
- March 20: City Council action on Fossil Fuels Divestment Resolution
- March 21: Free 2015 Community Connections Conference – Creative Engagement and Action using arts and place making- will be held from 9:00a.m. to 3:00p.m
- April 6: One Minneapolis Grant applications due
- April 15: Green Business Matching Grant Fund proposals due
<http://www.ci.minneapolis.mn.us/environment/green/index.htm>
- April 22: Minneapolis food packaging polystyrene ban takes effect

5:25 6) April 9 3:30-5:30 meeting items and adjourn

CEAC Chair and Vice Chair Roles

Per the bylaws:

- Chairpersons shall be elected within CEAC by a majority vote of Committee members present at a meeting and serve one year term.
- Chairperson may appoint and dissolve standing committees, subcommittees, and special task forces. The Chairperson shall name the chair of all committees.
- Chairperson (or or any six other members of the Committee) can call special meetings at any time.

Historically:

- CEAC annually elects both a Chair and Vice Chair for one year term.
- Chair facilitates CEAC meetings, and Vice Chair facilitates if Chair is not present.
- Chair and Vice Chair review and approve agenda before it is sent out by city staff.
- Most correspondence between meetings by officers and staff is done by email or phone – typically less than an hour a month. Last year the Darrell, Shalini, Brendon and Gayle tried to meet monthly or bi monthly. Maybe anticipated meeting outside of CEAC 3-7 times? I am willing to do more or less depending upon what officers want.
- If there is any CEAC approved correspondence to City Council and Mayor - the Chair sent out the email on behalf of CEAC. (not too difficult)
- Some years, Chair has drafted one-page overview on highlights/accomplishments of the group (which is approved by CEAC prior to release).