

Minneapolis Community Environmental Advisory Commission Meeting

January 23, 2014 3:00-5:00 p.m.
Minneapolis City Hall Room 132

Agenda

- 3:00 1) Approval of December minutes (Attachment 1) and agenda
- 3:05 2) Member announcements
Update on City Council and Environmental Coordinating Team (recurring)
Health Environment and Community Engagement Committee
- 3:20 3) Review of Roberts Rules, bylaws and general group process
- 3:30 4) Officer Election Process for February Meeting
Consensus or secret ballot
- 3:40 5) Member discussion on experience, interest and CEAC priorities
- 4:30 6) Subcommittee updates: Issues of interest & work plans (Attachment 4)
Water (Stockness)
Environmental Justice (Gupta)
Less Waste (Chair needed)
Franchise (Schroeder)
Climate Action Plan Priorities (Abbey)
- 4:45 6) February meeting date ____ and agenda ideas
Election of Chair, Vice Chair and 2014 meeting dates
Discussion on Energy Pathways Study Update
- 5:00 7) Adjourn

Possible Future Agenda items:

CEAC member updates; University of Minnesota speaker on Sustainability Initiatives; SMSC Organics Composting facility, Clean Air Dialogue, group "productivity" tools like Google docs/Dropbox/Doodle, Vike's stadium, Minneapolis' soot level rating and how that compares to the EPA's new soot regulations, outreach on CEAC, City superfund sites, film fest, ecological systems, Parade Stadium (tour or presentation), Riverfirst

City Council's Health Environment and Community Engagement Committee: Feb 10, Feb 24, March 17 and March 31 :

Community Environmental Advisory Commission Group Norms

This document is intended to guide interactions between and work by CEAC members and others in meetings, off line conversations and emails in order to have effective outcomes

Be respectful

- Listen thoughtfully
- Treat each other with dignity and respect
- Agree to disagree
- Work toward consensus
- Challenge constructively
- Be open to other opinions
- Speak to issues, not people
- Deal with issues, not personalities
- Don't interrupt; don't speak over each other; take turns speaking
- Be transparent and avoid hidden agendas
- Problems are presented in a way that promotes mutual discussion and resolution

Prepare for and hold efficient and effective meetings

- Attend meetings (see bylaws)
- Notify staff of unavoidable absences
- Come to meetings on time
- No sidebar conversations
- Read agenda and material before the meeting
- Stick to agenda
- Assist in subcommittee work
- Focus on what's important
- Prioritize

Process

- Chair facilitates meetings and starts/ends on time
- All CEAC members must be recognized by chair and the chair will recognize all CEAC members wanting to speak
- Agenda changes after the initial agenda approval will be the chair's prerogative
- Chair and vice chair will set draft agendas
- Agendas will be emailed by the Wednesday prior to the meeting

Adopted May 2010 and reviewed again January 2013